

## Elmore Planning Commission Meeting

Meeting Date: February 22, 2012

Meeting Commencement Time: 6:00 pm

Meeting Participants: Shelia Rysz, Sue Cano

Guests: Steve Munroe

### Agenda Items:

Minutes Approval of January 2012

Item #1: Town Plan revisions -Chapter 1: Community and Demographic Profile

Item #2: Mail

Item # 3: Biking plan input for Lamoille County Planning Commission

### Approval of Minutes:

Motion by Sheila to accept the minutes, second by Sue. All in favor

### Meeting Minutes:

Item #1 : Town plan revisions - Demographics, Historical and Archeological Resources

Discussion: The demographic chapter Steve drafted for us was reviewed. Suggested changes were documented and Steve will provide a revised version next month. The editions focused on balancing data with adding some unique aspects regarding the resources and charm of our town.

A timeline for the work will be finalized next month and a process for monthly updates on the work was developed.

Action: Read the Natural and Scenic Resources chapter of the town plan for next meeting. (Pages 7 to 16) Also review the Title 23 requirements handout Steve gave us.

Item #2 : Mail

Discussion: All mail was reviewed and a system was developed to document the review date of documents received that must be kept. WE need a more sedure site for keeping the documents and we will ask the Town Clerk for space in the safe.

Action: Safe area looked at and plan to speak with Sharon regarding storage of EPC mail. Sheila will take care of this.

Item #3 : Biking plan input for LCPC

Discussion: Dialog clarified that the input is being requested for the Route 12 roadway. Pavement upgrade is expected in 2013 or 2014. It was suggested the shoulders are widened.

Action: Steve Munroe will take the input to LCPC.

Topics for Next Agenda:

Town Plan Revisions Continue

Next Meeting: Date: March 28, 2012 Time: 6pm

Meeting Adjourned: Motion: Sheila Second: Sue Time: 8: 15 pm