

Town of Elmore Monthly Select Board Agenda

"He is always a slave who cannot live on little."

-- Horace--

MEETING DATE: (9NOV16– 1830-2000hrs)

REVISION: V1.5

STATUS: **DRAFT**

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NOTE: SELECTBOARD MAY ENTER EXECUTIVE OR DELIBERATIVE SESSION(S)

A. SPECIAL TOPICS: (Items requiring expanded discussion)

1. **UPDATE:** Morrisville Water & Light request to explore Town assumption of ownership of Lake Elmore Dam as part of asset consolidation associated with FERC permit renewal.
 - a. Lake Association has declined.
 - b. If no Elmore acquisition, MWL will explore other owners.
 - c. Meeting requested with MWL to review operating and compliance details.

B. NEW ITEMS: (Schedule w/Select Board, min. 1 wk. prior to meeting)

1. **UPDATE:** Zoning Administrator succession plan: Media advertisement prepared and will be placed in papers and FPF.
 - a. Job Description completed, on the job training will be available
2. **UPDATE:** Regional Planning Commission requests Elmore participation in "Alternative Transportation Grant" to create public access from Rte. 12 to southern portions of land n/f of VLT, E.B. Hyde, Atlas Timber.
 - a. Create non-motorized public access.
 - b. Requires collaboration of Elmore and Worcester
 - c. Enforcement and maintenance loom as ongoing problems
3. **DISCUSSION:** Carol Kapusta, RE: Road Materials causing flat tires.

C. CONTINUING ACTIVE ITEMS: (Update status, by item, by DRI)

1. **UPDATE:** Road Commissioner – LaCasse
2. **UPDATE:** ROAD GRADER: Delivered and operational. Wing is in stock, to be installed; front blade to be installed
3. **UPDATE:** TRUCK #2: Return to service. Warranty coverage may reduce OOP expense.
4. **UPDATE:** Employee Hiring: Raymond LaCasse has accepted offer of Highway Department employment as Operator/Laborer. Excellent qualifications. Start date 7Nov16.
5. **UPDATE:** AGGRESSIVE DOG: Hayford Rd.
6. **ACTION:** Select Board to review new draft 5x5 employee performance review form for approval.
7. **ACTION:** Select Board to review updated draft of Employee Policies and Procedures.

D. COMPLETED/INACTIVE ITEMS: (Update status, by item, by DRI)

1. Review Action Item List

E. NON AGENDA/OTHER ITEMS: (*Time Available*)

1. Routine Administrative, Operations items and payment approvals.
2. Select Board Executive Session: Highway & Lister compensation.