

# TOWN OF ELMORE

## MINUTES – Monthly Select Board Meeting

“Everything I did in my life that was worthwhile, I caught hell for.”

-- Earl Warren 1891-1974, Chief Justice US Supreme Court

**MEETING DATE: 9APR12**

**Revision Level: V2.1**

**START: 1826 HRS END: 2050HRS**

**ATTENDEES: Burley, DeVore, Hartt, Sheila Rysz, Sue Cano, Stefany Mosley**

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### **A. SPECIAL TOPICS:**

1. **Water System Building – Agreement in principle reached with Rev. James Bound. Plans, archeology and permits will be revised. Next steps: create Water District and Ordinance, select Water Administration Board members, create Ops & Admin Procedures**

### **B. NEW ITEMS:**

1. **Overview of VLCT Select Board Institute by Caroline DeVore. Critical issues for Elmore include records management and open meeting law compliance. A)DeVore will draft email SOPs for SB review and implementation. B)DeVore to request Jim Barlow clarification of Open Meeting statutes. C)Recommended Elmore adopt Transitory Records Guidelines.**
2. **Discussed Elmore Attributes Summary to be used as guidance for new Town Plan and Zoning. Final EPC and SB improvements due to Burley NLT 13APR12. Document release 15APR12.**
3. **Select Board Minutes to alternate between DeVore and Hartt beginning with May meeting.**

### **C. CONTINUING ACTIVE ITEMS:**

1. **Road Commissioner Update: See Report. Abnormally high gravel/stone purchases due to abnormal mud season. New carbide blade for Grader, New York rake replacing failing 20yo unit.**
2. **Highway Dept. Truck has been ordered. Expect delivery in early August**
3. **Highway Stds Update work will recommence mid-April --- Holland vax**
4. **Elmore Planning Commission Extended Discussion**
  - a. **SB must review/respond to proposed Junk Ordinance**
  - b. **Stefany Mosley elected chair for 1 yr.**
  - c. **Currently updating Town Plan. Schedule is 1 chapter per month per Steve Monroe timeline.**
  - d. **SB via Hartt to provide added guidance to ESB for plan and communications between SB, EPC, DRB, ZA.**
  - e. **SB will move quarterly EPC updates to early in future agendas**
  - f. **Extended SB discussion on methods and means of providing guidance, direction, standards and deliverables to assist EPC, DRB, ZA. Measurable improvements needed within 1Q to meet LCPC Plan/Zoning contract schedule.**
  - g. **Open question: Should EPC add 1-2 members? Workload and skills mix required to update Town Plan and Zoning bylaws?**
5. **Agree to place TH35 & 38 downgrades on inactive list.**

**A. Last Text Edits on 7/12/2012**

**B. Last Content Item Edits shown by REV #, above**