

# TOWN OF ELMORE, VT

## Monthly Select Board Meeting

Meeting Minutes – prepared by C. DeVore

**Meeting Date:** March 13, 2013

**Start Time:** 6:30pm **Adjourn:** 8:00pm

**Meeting Attendees:** Bob Burley-ESB Chair, Whit Hartt-ESB, Caroline DeVore-ESB,  
Michel Lacasse-Road Commissioner, Planning Board: Shelia Rysz

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Meeting opened by Chairman at 6:30p. Minutes from February meeting reviewed and updated. W. Hartt to publish with recommended edits.

### **A. SPECIAL TOPICS:**

#### **1. Water System Building – Burley**

- a. **Possible EPA grant cuts due to sequestration** – Burley actively pursued remedy - On 3/5/13 Burley received memo from EPA Washington. All EPA Grants are being renegotiated and we were in danger of losing the STAG grant. Burley has confirmed with VT State legislators that the Elmore grant will NOT be impacted negatively by the sequestration.
- b. **Meetings with WSE Engineer to prepare minor redesign and bid process documents.**  
Burley had a meeting to review redesign. A redesign will be in place to meet the current plan timeline to open the design for bids by mid-April.
- c. **Meetings with VT ANR DWSRF personnel to insure permitting and funding.**  
Meetings held...see item “d” below.
- d. **Records reconstructed for VT ANR/DWSRF loss of documents due to Irene.**  
Burley had backup records and Eric Law with ANR/DWSRF (Agency of Natural Resources) indicated that he now has the info needed to complete paperwork for the state loan in support of the water system building.

#### **2. Town Plan Discussion: - Hartt & Rysz**

- a. **Status Update + misc. topics – Rysz for EPC**
- b. **Town Plan Review Status- Target date for completion of reviews by: SB, Weppler, Lindenmeyr**
- c. **Town Plan Public Review Meetings – Plan for Schedule and preparation**  
Shelia Rysz joined the SB meeting to discuss Town Plan development and review status. She has the final draft and maps for the Plan. There needs to be one meeting/hearing before the May 1, 2013 deadline. \*Note: Deadline in this case is the end of the current grant period to work with the LCPC on Plan development. This is not a firm

**Last Text Edits on 3/14/2013**

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“end date” for Plan development. The EPC asked the SB to recommend strategies the EPC should use to make the Plan more widely available for review before the hearing. It was noted that the public meeting requires a 15 day warning period.

LCPC’s involvement ends (contract ends) May 1<sup>st</sup>. LCPC recommends that we conclude work on the Plan before the end of the LCPC contract.

Action: Selectboard member DeVore to review the current Plan draft and provide feedback to the EPC by 3/25/13 - in support of their upcoming meeting on 3/27/13. Burley to immediately follow with his final review.

Additional discussion topic: Shelia talked with the SB about progress in working with the DRB and building a more open communication across the three Elmore boards (EPC, DRB, SB). Hartt will join a joint meeting in two weeks of the DRB and EPC (3/27/13). Hartt to notify John Haggett, DRB Chair inviting all members of the DRB to the next EPC meeting (2 weeks).

#### **B. NEW ITEMS:**

- 1. LCPC Storm Water Run Off Model – Should Elmore fund an Elmore specific refined model to accurately reflect Lake Elmore topography and zoning? -**

**LEAD: Caroline DeVore :** What would it cost to digitize a tax map and also build a more customized model for storm water run-off? DeVore to contact Melinda Scott and Seth Jensen @ LCPC.

- 2. Credential Review - Planning Commission Candidate – Len Plante**

Follow-up needed – Hartt

- 3. Appointment of Town officials for year:**

All appointed officials were reappointed with the following change to the Planning Commission: Steffany Mosely (Chair) resigned effective March 5<sup>th</sup>. Len Plante expressed interest in an appointment. SB has reviewed Mr. Plante’s letter of interest and has approved his appointment to the EPC. Welcome Len. SB will appoint a new chairman for the EPC at our April meeting (following the meeting of the EPC on 3/27/13).

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**C. CONTINUING ACTIVE ITEMS:**

**1. Road Commissioner Update – LaCasse**

- Road grading as needed and plowing/sanding ongoing. Roads posted March 8<sup>th</sup>. Team has worked on road maintenance every day since March 9<sup>th</sup>.
- Chipper ready for spring workload.
- Upcoming Issues: Worst road at present – Beach Road. Plan to address roadway this summer (unpaved portion). Possible rebuild needed.

**2. Evaluate installation of LED lighting in town center – designate DRI**

DRI = Whit Hartt. Report next meeting. Add fire station and town garage lighting needs to evaluation.

**3. Town Safe at EFD – move documents to vault, sell/donate safe – designate DRI**

DRI = Caroline DeVore. (Check with Warren & Kathy @ Elmore Store for interest)

**4. New Item:** Investigate Elmore’s possible connection to proposed expansion of the Stowe – Morrisville recreation path project. DRI - DeVore

**D. COMPLETED/INACTIVE ITEMS:**

**1. Open Action Item List reviewed by SB.**

**Meeting Adjourned – 8:00pm.**