

TOWN OF ELMORE, VT

Monthly Select Board Meeting

Meeting Minutes – prepared by C. DeVore
Status: Approved

Meeting Date: July 8, 2014

Start Time: 6:37 pm **Adjourn:** 8:14 pm

Meeting Attendees: Robert Burley – ESB Chairman, Whit Hartt-ESB, Caroline DeVore-ESB,
Michel Lacasse-Road Commissioner, Bernie Jensen – Lister, Susan Southall – Lister, Sharon Draper –
Town Clerk, Franco Rossi – CAI Associates

A. SPECIAL TOPICS:

1. TAX MAP DIGITIZATION Demonstration – DeVore + CAI.

a. Listers and Town Clerk to review and decide need & necessity of additional Query Manager function to planned Digitization.

Franco Rossi, CAI owner, offered meeting attendees a comprehensive demonstration of the Query Manager tool, along with an overview of the Tax Map Digitization project. A subscription to the web-based Query Manager product is under evaluation to determine whether the town officials who would be the primary users feel there is value in subscribing to this service. (Subscription to the service also extends to the public who would be able to review Tax Map information on-line). Initial reaction was positive and the Listers will evaluate the tool further this week and send their input to Caroline DeVore. The SB is supportive of a subscription for the tool. Annual subscription fee is \$1,800. With affirmative input from the Listers, DeVore can initiate a contract for services for Query Manager.

2. ELMORE WATER PROJECT:

- a. Procedures to include Water Bills with Property Tax Bills developed and tested. Bills will be sent with FY15 cycle.**
- b. Final ANR reimbursements under STAG grant approved**
- c. Additional reimbursements under DWSRF (revolving fund) to be resolved, pending slight contract amendments.**
- d. Periodic Consumer Confidence Report completed. No issues.**

B. NEW ITEMS:

No new items this month. See agenda.

C. CONTINUING ACTIVE ITEMS:

1. Road Commissioner Update – LaCasse

Work Completed:

- a. Rented sweeper to clean black top.
- b. Graded roadways before July 4th
- c. Lacasse Rd culvert project. Prep work started 6/9 with hauling of material to have shovel-ready June 17th. Road posted closed for 4 days. Road crew worked four consecutive 12 hour days to fully reopen road. Changed out 7 culverts (ranging in size from 18" to 7') and ditched entire roadway (.75 miles). Work completed July 8th. 18 days spent on Lacasse Rd.

Equipment status:

All well and working.

Employee Status:

All well.

Upcoming issues:

- a. Finalize price on cab & chassis for Dodge 5500. Dump body confirmed.
- b. Resume maintenance schedule.
- c. Start putting up sand pile for winter.

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2. **Route 12 Repaving & Rumble Stripe issue –**
 - a. **Joint VTrans, MVL, LMR meeting held** – Attended primarily by those who did not want rumble strip included on center line.
 - b. **LCPC TAC meeting – Limited attendance; members vote to send letter to VTrans Sec’y (cc Legislators) requesting elimination on Rt. 12.**
 - c. **ACTION: ESB asked to approve endorsement of letter to eliminate.**
 - d. **All actions are on hold.** There will be a meeting on 7/9/14 with Brian Searles, Sec of AOT, LCPC, Elmore SB Chair, Morrisville SB rep, and Mike Fowler Engineer to discuss concerns about the center rumble strip. Elmore SB feels that the duty of our board is to work for the greatest good of those who use the roadway.

* July9, 2014 meeting update: Rumble Stripes will not be included along a 2.9 mile section of in Rt. 12 between Elmore and Morrisville which is under construction: See Brian Searles’ AOT Press Release, July 9 2014 for details.

3. **DEER LAKE Timber Ltd. (Lands of Hugo and Elizabeth Meyer) sale to VLT. 6000 acres of Worcester Woods Forest to be preserved as actively managed wilderness with public access. Latest in a succession of conservation steps preserving Meyer Holdings. The issue is two small land locked Elmore “lease land” plots dating to the 1860’s having been subsequently included in all later land transfers which likely extinguish Elmore’s lease hold interest. Richard Brock, Town Lawyer has affirmed minimal risk to Elmore. Action is consistent with Elmore Town Plan(s), ANR water quality & corridor preservation.**

VLT Attorney will contribute to town’s legal fees to support approximately 75% of the fees incurred by the town to support this change.

- a. **ACTION: ESB to authorize proceeding to Quit Claim Deed to be prepared by VLT Legal team for ESB signature.** So authorized.
4. **Elmore Emergency Operations Plan – 3hr training course for ESB and others is being scheduled with VEMA.** A one evening session. Burley to notify on dates.
5. **Elmore Planning Commission Update – Hartt**
 - a. Three articles completed on Zoning Bylaws.
 - b. 7/15 meeting planned re: VT Lakes & Ponds pilot project.
 - c. At next planning meeting 2 more articles will be completed.
 - d. Subdivision regulations/guidelines will be addressed in August. Some guidance will be provided by LCPC.
6. **Status – Update on Town Law Enforcement Survey – DeVore**
 - a. 17 responses received to date. Survey open until end of July. Full report in August.
7. **Status - Revised Elmore Road & Bridge Standards Update**
 - a. State template to be reviewed and edited to match Elmore needs.

D. COMPLETED/INACTIVE ITEMS:

1. Open Action Item List reviewed by SB.

E. COMPLETED/INACTIVE ITEMS:

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1. **Routine Administrative, Operations and payment approvals**
 - a. Reviewed and completed.
2. **Discussion: 2014 Open Meeting Law changes – Town impact**
 - a. Discussed changes in distribution/approval timeframes for minutes, posting of agendas, etc.

Meeting Adjourned