

# TOWN OF ELMORE, VT

## Monthly Select Board Meeting

Meeting Minutes – prepared by C. DeVore  
Status: Approved

**Meeting Date:** February 18, 2015

**Start Time:** 6:32 pm **Adjourn:** 7:36 pm

**Meeting Attendees:** Robert Burley – ESB Chairman, Caroline DeVore– ESB, Whit Hartt– ESB, Michel Lacasse– Road Commissioner, Warren Miller – Town Constable, John Gailmor – Town Moderator, and Greg Tallman – Resident

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### **A. SPECIAL TOPICS:**

1. **Greg Tallman - unspecified continuation of road maintenance complaints brought to Elmore Select Board, see 14 January 15 ESB agenda and minutes.**
  - a. Greg addressed the SB and raised a question on the Agenda item #B.2.a./b. for SB meeting date January 14, 2015. Referencing noted sections, Mr. Tallman felt that the information regarding road closures in Lamoille County from December 8-11, 2014 was inaccurate. Mr. Tallman presented a letter from Wolcott Road Commissioner Todd Harris noting that no Wolcott roads were closed during the noted storm period. The SB acknowledged that information presented in the SB 1/14/15 draft agenda and 1/14/15 meeting minutes regarding road closures in Lamoille County from December 8-11, 2014 was obtained from LCPC and 911/Emergency Mgmt offices.

### **B. NEW ITEMS:**

1. **Morrisville Rescue has added NEMS (from Johnson) as additional ambulance service provider to augment temporary staffing shortages. Elmore annually contracts with Morrisville for EMS services. No change in costs to town.**
2. **Identify key current legislative session issues & concerns of Elmore. Will ESB frame a list of key topics to be sent to Speaker Smith & Representative Pratt for either direct or indirect discussion?**
  - a. ESB will frame succinct, specific issues for submission. SB members to forward specific list of questions/topics to Mr. Burley for March SB meeting. Session to be scheduled with legislative team after Town Meeting day – date TBD.

### **C. CONTINUING ACTIVE ITEMS:**

1. **Road Commissioner Update – LaCasse**

Work Completed:

- a. Estimated > 3 feet of snowfall since last meeting requiring significant plowing and sanding.
- b. Snow banks winged back with grader. This action addresses safety issues and eases continuing road maintenance.
- c. Large volume of snow bank pushed with loader.

Equipment status:

- d. New windshield for loader.
- e. Truck #1 International broke down January 19, faulty wiring causing short circuit. ECM failed. Collinsville repair hired to repair. “Dealer only” codes required that the truck go to Clark’s truck center for repair. Determined that ECM not programmed correctly at dealer. Valve cover wiring harness also had to be replaced. Work completed Feb 3.
- f. Minor break downs due to exceptionally cold temperatures. Hydraulic hoses, pins, welds all freezing or impacted by temperatures.

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- g. Installed vibrator on sander for truck #3 Dodge to help address sand freezing in truck hopper.

Employee Status:

- a. All well.

Upcoming issues:

- a. Updating policies (right of way and access)
- b. Applying for grant money.

**2. FEMA Disaster Declaration for Lamoille County – Storm of 8-12 Dec 14.**

- a. **Will Elmore apply for portion of 75% recovery grants available?**

Town didn't meet the minimum exceptional expense level required to apply for FEMA relief.

**3. Elmore Grammar School Security – T. Wrend & P. Jones - LSSU**

- a. **Explore and identify possible increased security measures for school to include:**

- i. **Develop a refined No Trespass Order for Elmore use.**
- ii. **Define Emergency notification protocols and standard operating procedures**

Elmore doesn't currently have standard operating procedures in place to respond in a coordinated and well understood way to emergent events. T. Wrend and P. Jones presented a "no trespass order" for review and approval by the SB. Mr. Burley to review the order with legal counsel to gain guidance and input with a goal to craft an order that is relevant for Elmore and will achieve school emergency response goals.

**Additionally,** C. DeVore to contact Tracy Wrend and Penny Jones to discuss the development and deployment of security measures for the Elmore School.

**4. Elmore Planning Commission Update – Hartt**

- a. **Status: Updated shore land zoning**
- b. **Status: Additional chapters**

On 1/5 the EPC received approved copy of shoreline protection language. This approval was required for Elmore to become a delegated authority. EPC had meeting on 1/14 to review the full zoning by-laws draft document. A public hearing was warned and conducted on 1/28 to hear public comment/input on the shoreline protection language. No recommendations for changes were offered at the meeting. Document was approved as written.

EPC suggests that the full Zoning Bylaws document containing all zoning updates be reviewed concurrently (Shoreline Protection and Zoning Bylaws). Once approved, SB has 120 days to act on the document.

**D. COMPLETED/INACTIVE ITEMS:**

- 1. Open Action Item List reviewed by SB.

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