

TOWN OF ELMORE, VT

Monthly Select Board Meeting

Meeting Minutes – prepared by C. DeVore
Status: APPROVED

Meeting Date: April 8, 2015

Start Time: 6:00 pm **Adjourn:** 6:43 pm

Meeting Attendees: Robert Burley – ESB Chairman, Caroline DeVore– ESB, Whit Hartt – ESB,
Michel Lacasse– Road Commissioner

Early start due to weather.

A. SPECIAL TOPICS:

1. **S-49 & H-35 Water Quality Legislation proceeding.** Imposes new fees, taxes, regulations on towns, businesses, farms, property owners. New highway & watershed rules carry increased taxes, fees, costs and administration for towns, businesses, property owners and all residents.
SB encourages residents to read proposals and understand impact on each property owner.

B. NEW ITEMS:

1. **West Loop Road – Bernie Jensen request that town free frozen culvert.**
SB responded; awaiting feedback from Mr. Jensen.
2. **Procedures for public use & access of Town Buildings – Burley**
 - a. **Town Hall - Each occurrence, requires ESB approval**
 - i. 1) Rental Agreement and 2) Terms & Conditions
 - b. **School - Each occurrence, requires ESB or ESC approval**
 - c. **Town Offices – Normal business hours, Town Official present.**

Guidelines based on a review of guidelines adopted by similar VT towns. SB approved all documents.

C. CONTINUING ACTIVE ITEMS:

1. **Road Commissioner Update – LaCasse**

Work Completed:

 - a. Plowing and sanding routes as necessary
 - b. Cut brush on East Elmore Rd
 - c. York raked roads several times to help dry out
 - d. Grading – weather dependent. Grading at night so that the roads refreeze overnight with a smoother, hard and level surface.
 - e. Fixed worst/deepest rutted road sections with gravel (worst spots are 4-5" deep). Other towns are using sand which doesn't address surfaces issues.
 - f. Thawed out frozen culverts. Four thawed to date.

Equipment status:

- g. Changing over equipment has been limited due to weather.
- h. New front tires (2) on grader.

Employee Status:

- a. All is well.

Upcoming issues:

- a. Sand prices are increasing. SB will revise pricing and cost estimates. Burley to address with Road Commissioner.
- b. Grant work.
- c. Summer construction.

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Note: New roadway standards are being reviewed at the state level. Elmore has already prepared for these changes and will be ahead of the game when new roadway regulations are put in place (e.g., larger culverts).

2. **Elmore Planning Commission Update – Hartt**
 - a. **Status: Final DRAFT available for ESB Review**

Public meeting held on 3/25; there were no objections. Planning Commission has approved the document.
Next step is for SB to review the document and hold a public meeting to finalize and vote changes into law.
 - b. **Public Meeting Dates: TBD**
 - c. **IMPLEMENTATION ISSUE: What impact will H-35/S-49 have?**

Will be addressed by EPC at next scheduled meeting.
 - d. **New Planning Commission Member update**

New members: Kate Latz, Kate Sprague and Jenn Andrews
Welcome and thank you for your service to the Town!
3. **STATUS: UMC Water System Agreement – Burley**

Agreement in place with UMC.
4. **UPDATE: Increased Public Safety Status – DeVore**

Survey posted in the following places and will be open until August 1st
Town website, Town Clerk’s office, Elmore Store, SurveyMonkey, and notifications will be sent electronically (Elmore Alert), FrontPorch Forum. Printed notifications will also be included with tax notices in July.
5. **APPROVAL: ESB Review & Approval of Town Building Rental policies**
6. **UPDATE: Rob Roper, School Choice Meeting – DeVore**

April 7th meeting: 10-15 attendees. Very objective presentation with good data providing a good foundation for school choice awareness.
7. **DISCUSSION: Town Website – DeVore**
 - a. **Town Server & ISP upgrades, archiving, security, etc.**
 - b. **Costs – should town budget & reimburse hard and soft costs?**
 - i. SB agrees to defray any fixed costs associated with Town Server, ISP, etc.
 - c. **Succession planning – future town obligations?**
 - d. **Legal obligations of “government” website**
 - i. **Contracts? Operating requirements? Security, etc.?**
8. **UPDATE: Elmore Grammar School Security**
 - a. **No Trespass Order Upgrade status - Burley**
 - b. **School physical security and procedures - DeVore**

To be continued.

D. COMPLETED/INACTIVE ITEMS:

1. Open Action Item List reviewed by SB.
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