

# TOWN OF ELMORE, VT

## Monthly Select Board Meeting

Meeting Minutes – prepared by C. DeVore  
Status: APPROVED

Meeting Date: July 8, 2015

Start Time: 6:31 pm    Adjourn: 7:10 pm

Meeting Attendees: Robert Burley – ESB Chairman, Caroline DeVore– ESB, Whit Hartt – ESB,  
Michel Lacasse– Road Commissioner

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### A. SPECIAL TOPICS:

#### 1. Elmore Zoning Bylaws

- a. **ACTION: ESB ratification needed on 6/24/15 version.**
  - i. Zoning by-laws unanimously approved.
- b. **UPDATE: ESB Public Hearing for Zoning By-Laws held 6/22.**
  - i. General agreement on provisions with one minor improvement suggested for Rural West to clarify “legacy” parcel (<7ac) coverage amounts.
- c. **UPDATE: Direct coordination with ANR. Received drafts of ANR Delegation of Local Authority and Functional Equivalency to be issued pending ANR review of final Zoning By-Laws.**

### B. NEW ITEMS:

1. **ANR has released NEW regulations for Emergency Stream Stabilization. LaCasse & Burley attended tutorial. New Procedures to allow local bypass of state permit process where life or property damage are imminent. All other Stream Alteration Permitting actions continue to follow State approval process.**

New procedure allows the Road Commissioner and SB to address emergent issues without waiting for ANR response to request for action. Avoids delays when swift local action is required.
2. **ANR has released NEW regulations to reduce Chloride ion runoff from roads and impervious surfaces. Burley & LaCasse attended tutorial.**

Now testing streams and streambeds state-wide to assess levels.

### C. CONTINUING ACTIVE ITEMS:

#### 1. Road Commissioner Update – LaCasse

Record rainfall for the month of June. Grader breakdown delayed standard grading schedule and standard road maintenance.

Work Completed:

- a. Grading when possible.
- b. Trees and brush cleaned up following recent storms.
- c. New signs installed on Leahy Rd. and Churchill Rd.
- d. Gravel added when needed.
- e. Ditch work on Beach Rd. from State Park entrance toward town garage.

Equipment status:

- f. Truck #1 out of service since June 22<sup>nd</sup>. This is a planned refurbishment of existing equipment.
- g. Grader water pump out of service June 17 through June 22.

Employee Status:

- a. All is well.

Other:

- a. Vermont Youth Conservation Corps working on Eagle Ledge Trail. Work started June 22<sup>nd</sup>, expect to be there until July 17. Working on drainage, water bars, stone work to prevent erosion. Goal to repair portion from trail head to East Elmore to bridges. Crew of six to twelve.

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2. **UPDATE: FEMA has APPROVED Elmore Emergency Operations Plan. Elmore is now FEMA emergency grant qualified.**
3. **UPDATE: EAGLE LEDGE: Site visit with VYCC held 6/17. Keegan Tierney has accepted project for VYCC to assist in brush clearing and erosion stabilization. Project start 6/29. Expected duration 2-3 weeks.**
4. **UPDATE: Elmore Planning Commission – Hartt**  
Completing subdivision guidelines.  
Changed Planning Commission meetings to the 3<sup>rd</sup> Wednesday of each month at 6:00pm at the TCO.
5. **UPDATE: Elmore Grammar School Security - Burley**
  - a. **No Trespass Order 2<sup>nd</sup> draft received.** Burley to review edits suggested by the SB.
  - b. **ACTION: Select Board to approve.**
  - c. **CONTINUING: Local security SOP in development.**
  - d. **RESUME: School physical security and procedures – DeVore**

**D. COMPLETED/INACTIVE ITEMS:**

1. Open Action Item List reviewed by SB.

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