

# TOWN OF ELMORE, VT

## Monthly Select Board Meeting

Meeting Minutes – prepared by C. DeVore  
Status: APPROVED

**Meeting Date:** March 9, 2016

**Start Time:** 6:32pm **Adjourn:** 8:19 pm

**Meeting Attendees:** Robert Burley – ESB Chairman, Caroline DeVore – ESB, Robb Wills – ESB,  
Michel LaCasse– Road Commissioner, Whit Hartt – Elmore Planning Board

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### **A. SPECIAL TOPICS:**

1. **Welcome new Select Board member Robb Wills.**
2. **APPOINTMENTS: Appoint 2016-2017 Town Officials per statute**  
All previously appointed officials continue in their current roles with the addition of Caroline DeVore to the Development Review Board and the appointment of Jan Oliphant as Elmore’s representative to Lamoille Solid Waste District Board.
3. **VLT & TNC sale of portions of former Atlas timber lands: Sale is for portions in vicinity of Little Elmore Pond. Expect protective covenants for conservation, recreation and wildlife to continue.**
  - a. **Collaborate with Ken Haggett to provide Eagle Ledge dog sled access to continue service/business**

### **B. NEW ITEMS:**

1. **BEACH ROAD PAVING: Prepare/administer bid process; Identify financing options; Negotiate schedule for least town & weather impact.**  
Prepare a packet to include and explore:
  - a. **Confirm bid details per bid** – Michel LaCasse
  - b. **Check contractor schedules** – Michel LaCasse
  - c. **Investigate financing** – Bob Burley
  - d. **Review State requirements for Class 2 roads** – No upgrade required. Road doesn’t meet the state criteria for a VT Class 2 road.
2. **DISCUSSION: Town Meeting item – Lamoille County Sherriff’s Dept. Police Patrol**  
**LCSD Current contract for both Crime Prevention and Traffic Monitoring = 20hr/month**
  - a. **Prioritize Traffic Enforcement areas, set ratios for increased fines**  
Traffic Enforcement = Speeding and other driving / traffic violations
  - b. **Set ratio for Crime Prevention and Presence Patrols**  
Crime Prevention and Presence Patrols = Patrolling to monitor, prevent or respond to crimes including break-in, theft, drugs, domestic disturbance, etc.
  - c. **Define mix of traffic enforcement and prevention/presence**  
SB reviewed/discussed all areas in detail. SB recommends the following:  
**Traffic Enforcement:** 1) Refocus traffic patrol from Rt. 12 to increase coverage on Elmore Mountain Road and Symonds Mill Road. Shift Patrol to 70% of total contract. SB isn’t setting ticket-to-warning guidelines at this time. Will defer to officer’s discretion and re-evaluate after 90 days.  
2) Outreach to Stowe and Morrisville police departments to partner with Elmore/LCSD to share patrolling burden – especially on Elmore Mountain Road which has sections in each town’s jurisdiction.  
**Crime Prevention:** Shift LCSD contract hours to 30% of total contract for Prevention. Combine with Enforcement hours where feasible.  
Burley will contact Lamoille County Sheriff and Morrisville to coordinate.
3. **DISCUSSION: Town Meeting Item - Noise abatement and occupancy ordinances for Shoreline District/Air BnB issues. Developing issue. Collaborate with Morrisville and other resort towns.**  
SB discussed and agreed to evaluate further. DeVore assigned as the DRI to explore and report back on rental and noise ordinances in other similar communities in experiencing growth in “rent by

# **TOWN OF ELMORE, VT**

## **Monthly Select Board Meeting**

owner” market segments. Include review of room & meals tax remittance, licensing and current permitting statutes.

4. **DISCUSSION: Adding basic dental insurance for town employees.**  
SB will endeavor to provide cost effective dental insurance and will explore vision insurance coverage options.
5. **DISCUSSION: Legislation requiring all new construction include renewable capability**  
Robb Wills assigned as DRI to explore and track legislative progress.
6. **DISCUSSION: Elmore Hazard Mitigation Plan (HMP): Move from current regional to a focused local plan. Possible grant requires \$3000 match from town.**  
Current Elmore Hazard Mitigation Plan (HMP) is in effect until October 2017. Projected cost to develop a new local plan under these grant guidelines leveraging LCPC resources is \$12k (State of VT to contribute up to 75% of the project’s total cost, leaving \$3k for the Town to cover). Grant for new plan development is from the VT Division of Emergency Management and Homeland Security. Creating a local HMP could give Elmore a greater opportunity to receive priority FEMA funding on an accelerated basis for natural disaster recovery.

SB discussed and decided to keep existing HMP in place as we meet all FEMA requirements and reevaluate prior to current plan expiration. Also of note, this allocation wasn’t included in the 2016/17 budget requiring an out-of-plan allocation to this project. The SB feels our existing HMP provides the coverage required with no risk to the town should disaster strike between now and a re-evaluation in the next fiscal year. This approach provides Elmore the opportunity to monitor and learn from the creation and deployment process other municipalities will experience.

### **C. CONTINUING ACTIVE ITEMS:**

#### **1. Road Commissioner Update – LaCasse**

- a. **Status: Update watershed/highway projects list for LCPC**
- b. **Summary of local work:**

##### **Work Completed:**

- Plowed and sanded routes.
- Lots of ice. During ice storm event Feb 24-25 used 10% of sand pile.
- Evening of February 29<sup>th</sup> a high wind event knocked down a dozen trees most on Gates Farm Rd. Crew cleared and will complete brush removal in spring.
- Plowed and sanded parking lots for Polar Splash.
- Thawed out culverts and ditched lines. Lack of snow cover created frozen culverts.
- Roads posted for overweight vehicles. Posting required to meet state regulations however the town has no enforcement instrument.

##### **Equipment status:**

- Grader is out of service until March 11. Grader dates from 1970’s. Parts are becoming difficult to source.

##### **Employee Status:**

- All is well.

##### **Upcoming:**

- Setting date for Beach Road repairs.
- Speed limit ordinance needs to be written.
- Finish grant applications for April 15. State grant and Better Roads programs.

**TOWN OF ELMORE, VT**  
**Monthly Select Board Meeting**

- 2. **UPDATE: Elmore Planning Commission** – Whit Hartt provided summary/overview.
  - a. Kate Sprague is the new Chairman of the Planning Board.
  - b. Reviewed status of Flood Hazard Regulations.
  
- 3. **STATUS: Renewable Energy Siting**
  - a. **Elmore Town standing at PSB for renewable energy siting.**  
SB will sign the Rutland Town Resolution Form. DeVore DRI.  
Will make sure the Town has standing with the PSP against new bill. Find out when there will be legislative hearings on this topic.
  - b. **Regulation Review: State renewable energy % goals, requirements.**  
Ongoing. Bring back current goals for review.
  - c. **Define additional impacts (renewable costs, obligations) for both town and residents**  
Do we have the TOC (Total Cost of Ownership) for each of the renewable options.

**D. COMPLETED/INACTIVE ITEMS:**

- 1. Open Action Item List reviewed by SB.  
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