

# TOWN OF ELMORE, VT

## Monthly Select Board Meeting

Meeting Minutes – prepared by C. DeVore  
Status: APPROVED

**Meeting Date:** September 14, 2016

**Start Time:** 6:33 pm **Adjourn:** 7:41 pm

**Meeting Attendees:** Robert Burley – ESB Chairman, Caroline DeVore – ESB, Robb Wills – ESB, Michel LaCasse – Road Commissioner

---

### **A. SPECIAL TOPICS:**

1. **EMPLOYEE RECRUITMENT: ESB to review and approve media ad to replace 1 Full Time Highway Department employee.** Posting that is in compliance with VT open posting law was approved by SB.

### **B. NEW ITEMS:**

1. **LAND TRANSFER: ESB to approve Quit Claim deed to E.B.Hyde Inc. to clear glebe land parcel for transfer & conserve of full 600ac to VLT.**  
SB moved to make B. Burley the Town Agent for the Quit Claim Deed land transfer.
2. **Department of Labor – Unemployment Insurance Appeal Options: Review options.**  
To be covered during Executive Session.
3. **FCC Concurrence Letter- Approve use of identical radio frequency in Thornton-Compton, NH for Emergency Services.** No radio frequency conflict. Use of identical frequency approved.
4. **ATV Policy – Atty. Black requested town policy on ATVs. Town uses State guidelines: No ATVs unless ESB specifically approved.** As noted, Town follows State guidelines. Since Town has no specific policy permitting ATVs, none are allowed on town roadways.
5. **LITTLE ELMORE POND trail damage due to ATVs. VLT has solicited Elmore assistance to reduce/prevent increasing damage.** Town to post no ATV use at Town-controlled access points to Little Elmore Pond Road. Signage exists on Micklin Farm entrance.
6. **ANR GRANTS: Clean Diesel grants may be available. Burley/LaCasse investigated – existing town equipment not eligible for replacement.**
7. **SILT FILLED CULVERT: 4232 Elmore Mtn Rd – Burley met with land owner. Culvert silted - low point in terrain – Town to riprap upstream, landowner to create outflow to private land IAW ANR Water Quality Regs.**

### **C. CONTINUING ACTIVE ITEMS:**

1. **Road Commissioner Update – LaCasse**

#### **Work Completed:**

- Grading when necessary.
- Sand pile completed.
- Help a land owner and logger do hazardous tree removal on stretch of East Elmore Rd. Right of Way infringement allows the Town to assist with removal.
- Fixed head wall on large culvert on East Elmore Rd, required hiring flaggers.
- Changed four culverts, debarmed and stone line on top of Brown Hill Rd.
- Ditch work on Gates Farm Rd.
- Repaired Bliss Hill and Churchill Road after August 16 rain storm.
- Storage garage freshly painted.

# **TOWN OF ELMORE, VT**

## **Monthly Select Board Meeting**

### **Equipment status:**

- Truck #2 - still waiting for parts on sanding equipment.
- Looking at grader options proposed from John Deere, Case and Caterpillar (Cat unresponsive after four attempts - last call August 9<sup>th</sup>).
- Case Beauregard equipment dealer has lightly used 2012, 865B AWD 150 hrs that deserves consideration.

### **Employee Status:**

- Wayne Tallman and Phil Cote filling in.

### **Upcoming Issues:**

- Grader
  - Personnel
  - Mountain Road grant project to replace culverts. Grant allows 18 months to use.
2. **ROAD GRADER: Limited capabilities performing stop gap maintenance; Monitor for metal; Researching available replacements and cost impacts.**
  3. **TRUCK #2: Assigned to Cookson, out of service for 4+ weeks due to lack of basic maintenance and lubrication. Replacement parts ordered. Anticipated unplanned \$8K costs.**
  4. **AGGRESSIVE DOG: Hayford Rd. Burley inspected. Fencing will not contain dog. Monitor for repeat occurrence.** DeVore to follow-up with Mr. Shaw on current status. / continuing issues.

### **D. COMPLETED/INACTIVE ITEMS:**

1. Open Action Item List reviewed by SB.

### **E. SB VOTED TO ENTER EXECUTIVE SESSIONS**

Entered Executive 7:16pm

**Minutes not taken during session.**

**Executive Session ended at 7:38pm.**

---