

# TOWN OF ELMORE, VT

## Monthly Select Board Meeting

Meeting Minutes – prepared by C. DeVore  
Status: APPROVED

**Meeting Date:** March 8, 2017

**Start Time:** 6:30 pm **Adjourn:** 7:21 pm

**Meeting Attendees:** Robert Burley – ESB Chairman, Caroline DeVore – ESB, Robb Wills – ESB,  
Michel LaCasse – Road Commissioner

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### **A. SPECIAL TOPICS:**

1. **PUBLIC MEETING: Warned: 1830-1900hrs: Elmore Hazard Mitigation Plan V-3.2**
  - a. **ESB APPROVAL pending public input**

**Notes:** Approved with a single minor modification to v3.2. SB members to sign once change is reflected in v3.3.

### **B. NEW ITEMS:**

1. **EVFD submission for PACIF grant for purchase of traffic control lights and chainsaw safety equipment (80% PACIF, 20% EVFD) sent wk1 March.**

**Notes:** Fire department will take care of ordering equipment. There is no obligation of town money as the grant will cover the full expenditure. Correction: Michel Lacasse noted that this is a 50/50 grant (50% PACIF, 50% EVFD). Thanks Michel for the update.

2. **APPOINTMENTS: Appoint 2017-2018 Town Officials per statute**

**Notes:** All previously appointed officials continue in their current roles with the addition of Kristen Howell as the Town Zoning Administrator and Health Officer.

### **C. CONTINUING ACTIVE ITEMS:**

1. **Road Commissioner Update – LaCasse**

#### **Work Completed:**

- Plowing and sanding at record rates. More than 80 plowing trips this month with the use of over 4,000 yards of sand (133% of normal usage).
- Winged back snow banks with grader to open roads and ditch lines.
- Cleaned up and sanded all parking areas for the Rotary Club polar splash held February 11<sup>th</sup>.
- Four high wind events this month requiring tree and branch clean-up. Significant temperature swings (40+ degrees) creating very unstable road conditions.

#### **Equipment status:**

- Replaced all teeth on the York rake (if any spare teeth are needed, contact Michel Lacasse).
- Removed wing on grader.

#### **Employee Status:**

- All is well.

#### **Upcoming Issues:**

- Spring and summer project list.

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**2. UPDATE: VLCT By Law Change Meeting Results – DeVore**

Note: Local Government Day 2017 was well attended and is always a great introduction to legislators and the governing process. SB encourages town officials to attend this annual event to meet counterparts from other VT towns and hear engaging discussion on state-wide governing topics.

**3. UPDATE: LCPC Preparing grant request for Elmore Highway Erosion Inventory. 80% State, 20% Elmore match. Required for 2018 ANR/EPA Regulations.**

Note: Will be a \$10,000 grant total with Elmore contribution of \$2,000. LCPC agreed to manage all administration and control work. Burley will be the primary contact for the project.

**4. UPDATE - EPC:**

- **SUB DIVISION BY LAW: Edits submitted 1/25 to EPC. EPC to complete changes & formatting for April 2017 Public Meeting & Approval.**
- **ENERGY PLAN: EPC developing Town Plan addendum to comply with PSB requirements for “substantial deference” standing at PSB renewable energy permit hearings.**
- **ENERGY QUESTIONNAIRE: Available @ Town Meeting and Public Input through March.**

Note: Burley is the point person on the SB and is working with the EPC team.

**E. SB EXECUTIVE SESSION**

Select board voted unanimously to enter Executive Session at 7:14pm

Executive Session ended at 7:20pm

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