

Elmore Cemetery Commission
Minutes of Meeting
September 17, 2025

The meeting was called to order at 6:03 PM. No conflicts of interest were identified.

Attending: Dawn Angney-Kress, Kathy Miller, John Fish, Susan Stephenson, Mike McCarthy

Minutes: The minutes of the prior meeting were approved. Motioned by S. Stephenson, 2nd by K. Miller. D. Angney-Kress abstained.

Added to the agenda/ additions to the next agenda was discussion of the recording process for burials.

Death certificates to be filed with the town clerk. Copies are acceptable.

Funerals homes to submit death certificate.

When family purchase plot, what is the mechanism for ensuring the interned is the intended individual?

Treasurer's Report:

AI analysis indicates that the proceeds of plot sales/ fees for the town of Elmore are lower than surrounding towns and below the state average. Our fees do not cover the cost of maintaining the cemeteries. Additional analysis outlined in treasure's document.

As of September, 2025 the ECC had \$14,019.83 in checking and savings, inclusive of Town of Elmore appropriation.

Two CD's with a value of \$31,480.12. Susan reported that CD #39442 had been renewed on July14, 2025 for a 1 year period at 3.95% interest, APY 4.03%

CD#34784 renewed May 16, 2025 Interest Rate: 3.85, APY 3.92% for a 6 month period.

A mystery check was conformed legitimate. The individual was a ward of the state.

Kathy will update The Map with this individual.

The report was approved.

Old Business:

Grounds manager report: Keith is continuing to care for the grounds.

Currently working on fence repair at the Mountain Road Cemetery. This work is complete.

Account maintained at River Bend Market for fuel.

Balance at the start of the season was \$500, currently \$100.

Question of how long Keith will continue this work? The ECC is hope that he will do so indefinitely.

Job description for Grounds Keeper reviewed.

Updated description with frequency of service,

Note that "Lake View" is two words.

Disposal of artificial arrangements at the town garage. Please double check with Michel.

Incidentals budget for Keith for contractor bags, etc.

Corner marks to be located by Keith but markers are to be purchased by family or individual from the monument provider.

Does Keith have insurance? Can the ECC cover his insurance costs?

Could Keith show another individual the ropes in case he is unexpectedly unable to perform the duties?

Keith and Dave to meet to determine who owns what machines and Keith's Standard Operating Procedures.

Some monument repairs to be completed.

Approximately 24 stones without End Dates. Volunteers to determine End Dates. Possible Scout project.

Green burial talk was well attended.

Would we use the additional acre for green burial? Hurdle is our ability to dig year-round.

Zoning bylaws to be addressed in the future.

New Business:

Review plot pricing.

What does "perpetual care" entail?

Resident vs non-resident pricing.

Prices were recently increased.

Concern for breaking down larger lots for cremations.

Discussion of cremation vault space at Laker View/ Columbaria for urns?

Cost effectiveness of urn storage devices and where to put them.

Next Meeting: The next meeting will be at 6 PM on Tuesday, November 19, 2025

Adjourn: Motion to adjourn by S. Stephenson, 2nd by D. Angney-Kress.

Meeting was adjourned at 7:10 PM.
Minutes by M. McCarthy, ECC Secretary