

## Elmore Planning Commission Meeting June 4, 2024

### Attendance:

- EPC members: Kate Sprague, Michelle Greeson, Dawn Kress, Glenn Schwartz, Bruce Olssen, Don Valentine
- Town Citizens: Charlie Burnham (zoning), Meghan Rodiet (LCPC- Guest/Presenter), Alberto Della Torre (LCPC- Guest/Presenter)

### Conflict of interest: None

**Minutes approved from late month:** Michelle motions to approve the meeting minutes from May. Glen seconds and all members vote to approve minutes.

### Agenda additions:

- Speed detection signs update- Glenn Schwartz
- Dark Sky Town proposal- Michelle Greeson
- 5k- Michelle
- Discuss last meetings towns person comments and how it effected if members what to stay on the EPC- Michelle Greeson

### Ongoing Business:

- **Issue:** The Town Plan update
  - **Discussion:** Meghan Rodiet from LCPC has provided a timeline for the review of the Town Plan. She proposes the EPC to start in October 2024 and go through June 2026 (See attached timeline and attached). Dawn suggests that we make it clear, possibly on the town website, that it is very transparent to the town that we will be working on the Town Plan for the suggested timeline so that the public can be involved. Further discussion of if we think we need the full amount of time vs going through it at a quicker pace. (Side note from Glenn about if there are any opportunities for grant opportunities- none of note at this time). Meghan also went over the more detailed Municipal Plan Approval Checklist (see attached) and the state level changes that have happened since the last Town Plan. Lastly, Meghan found the last amendment that was made never made it into the posted copy of the Town Plan, she brought the section (see attachment) to identify the missing page.
  - **Action items:** We will as a group continue with the proposed guideline. LCPC will start attending the meetings starting in October to assist with the process. EPC will also add the lost page from the Town Plan.
- **Issue:** Welcome Packet Final Review

- **Discussion:** Final editing is difficult due to different editing platforms. Glenn motions to approve the packet as written and forward it to the Select Board for final approval. Dawn seconds the motion and all members approve.
  - **Action items:** Glenn will convert the final PDF version into a Word Doc and send it out and Michelle will do final re-edits for grammar and then it will be sent to the Select Board.
- **Issue:** Search for new PC members
    - **Discussion:** Kate will be stepping down as Chair of EPC and eventually phase out of the EPC completely to focus on other projects. Outreach strategy. We don't have a designated vice-chair at this time, and we have no current candidate for Chair of the EPC.
    - **Action items:** Kate will write up a recruitment piece to put in FPF, town email alert, and town web site to hopefully generate interest.
- **Issue:** Speed detection signs update
    - **Discussion:** We have approval from the sheriff to purchase speed sign for \$5600. We can go out and buy it and the sheriff will reimburse the town. Further discussion will be brought to the SB for a second speed sign at a later date.
    - **Action items:** By September we hope to have the speed sign up.
- **Issue:** Discussion about last month's meeting.
    - **Discussion:** After last month's meeting and negative comments from some of the public some of the members of the EPC questioned if they wanted to continue on the EPC. Discussion of what will be required of the EPC, Zoning bylaws updates in particular, since some members feel that we are not experts in this area. Discussion if Charlie (ZA) can take the lead in the bylaws changes/updates since it is his area of expertise and present it at a separate meeting specifically about zoning. Then any proposed changes would go to the Select Board for final decisions.
    - **Action items:** We will discuss this further, start working on the Town Plan (since it is the framework of the bylaws), and Charlie will start to review the bylaws and what recommendations he proposes.
- **Issue:** International Dark Sky Community proposal
    - **Discussion:** Would there be interest in learning more about Elmore being a Dark Sky Community. The group is interested as a whole in learning more.
    - **Action items:** Michelle will bring information to the next meeting.

- **Issue:** 5k event
  - **Discussion:** What date to start registration, what to charge for the shirts, and delegation of tasks.
  - **Action Items:** Registration will start on July 5<sup>th</sup> as usual and again have 40 free registration spots for Lamoille residents. Kate will come up with artwork for shirts and we will establish how much to charge for the shirts this year based on cost to create/ vendor. Michelle will have Hans contact the Garuka bar owner for order. Glenn will work with the Elmore Store to get ice cream cone certificates for the kiddy race. Bruce will continue to maintain the webpage and contact with the timing company. Bruce and Glenn will meet with Sandra to get a breakdown of last years cost.

**Attachments:** Attendance list, Proposed Town Plan renewal timeline, Municipal Plan Approval Checklist

**Meeting Adjourned:** 7:40

**Next meeting:** July 2th at 5:30pm