

TOWN OF ELMORE, VT

Meeting of the Elmore Select Board

Meeting Date: **Wednesday, March 13, 2024 @6:00pm**
Agenda Version Number: v2

Meeting Type: Regular
Agenda Status: Final

ESB Members: Caroline DeVore-Chair, Glenn Schwartz-Clerk, Warren West; Elmore Road Commissioner: Michel Lacasse
Meeting will be held at the Elmore Town Office and by Zoom.

JOIN ZOOM MEETING: <https://bit.ly/ElmoreZoom>

Meeting ID: 677 090 6765 Passcode: 8888 | Phone: +16465588656 Meeting ID: 677 090 6765 Passcode: 8888

NOTE: SELECTBOARD MAY ENTER EXECUTIVE OR DELIBERATIVE SESSION(S)

Agenda: *Requester should be the same individual as the presenter.
 *3rd party or representative presentations are discouraged.
 **Request agenda slot to Select Board - minimum 1 week prior*

Time Allocations:

ITEM TYPE	1 st Speaker	Next Speaker	Max total time
1. Special Topics	Assigned by Select Board		Set by SB
2. New	5 Min	2 Min ea.	10 Min total
3. Active	5 Min	2 Min ea.	10 Min total
4. Completed	2 Min	1 Min ea.	5 Min total
5. Non-Agenda	5 Min	2 Min ea.	10 Min total

AGENDA

CALL TO ORDER: Chairman

- Review/approve previous meeting's minutes
- Review additions or deletions to today's agenda
- Conflict of Interest review for agenda items

1. SPECIAL TOPICS (Note: Topic will be addressed for time noted with follow-up as needed and noted by the SB.)

- APPOINTMENTS:** Election of SB Chair, Secretary; Appointment of DRB and EPC board positions will take place at the April 10 meeting (10 min)
- DISCUSSION:** Review any budget adjustments from Town Meeting (All as needed 10 min)
- DISCUSSION:** Town Conflict of Interest policy; Revisit COI Recusal/MSI; Open Meeting Law (All 20 min)
- DISCUSSION:** New Financial Reports; monthly/quarterly (All: 15 min)

2. ACTIVE ITEMS

- DISCUSSION:** Employee Benefits; discuss findings from VT town review and policy recommendations (All 20 min)
- UPDATE:** Traffic speed signs; 2 signs funded by LCSD to be installed. (Lacasse 10 min)
- UPDATE:** Stormwater/Riparian Design for Elmore Town Hall (Schwartz 5 min)
- UPDATE:** Elmore highway maintenance facility; funding, site work, budget, schedules, etc. (All - 15 min)
Grand Opening: May 4th (Green Up VT Day)

3. CONTINUING ACTIVE ITEMS (Update status by primary owner)

- UPDATE:** Road Commissioner's Report (10 min)
- UPDATE:** Zoning Administrator's Report (10 min)

4. NON-AGENDA/OTHER ITEMS (Time Available and As Needed)

- Routine Administrative, operations items and payment approvals.

5. EXECUTIVE SESSION: Following the regular meeting the SB will adjourn into Executive Session to discuss contracts under 1 V.S.A. 313(a)(1) Contracts, labor relations agreements with employees, arbitration, mediation, grievances, civil actions, or prosecutions by the state, where premature general public knowledge would clearly place the state, municipality, other public body, or person involved at a substantial disadvantage;

Next meeting: Wednesday, April 10, 2024 @ 6:00pm. Requests to be on the agenda must be received by March 29th.