

TOWN OF ELMORE, VT

Select Board Meeting

Meeting Minutes – prepared by G. Schwartz

Status: Approved

Meeting Date: May 21, 2025

Start Time: 6:00 pm **Adjourn** 6:55 pm

Selectboard Members Present:

- Glenn Schwartz (Clerk)
- Sharon Fortune

Meeting Attendees: See attached attendance sheet

Meeting Recording

https://us06web.zoom.us/rec/share/UdGDj0vgtubIQ2jkgK6NkhqhvecMk0fbgYreAtgFt1qERJcs94gPZUw5sfOxvZY.2p2-Y_TvIIRhalFj?startTime=1747864792000

Passcode: yi4*2.q%

Recording will be available for a minimum of 30 days from the meeting date.

-
- **Call To Order:** G. Schwartz
 - **Review/approve previous meeting's minutes –**

The board reviewed the minutes from the March 12, 2025 (revised), April 9, 2025 and April 28, 2025 SOP meeting. During this review, resident Warren West raised a concern that the revised minutes did not adequately reflect the discussed \$500,000 budget overrun. After discussion the minutes of March 12 were approved as noted and the others were approved as written.

- **Review additions or deletions to today's agenda**
 - No additions or deletions were made.
- **Conflict of Interest review for agenda item**
 - No conflicts of interest were reported

1. SPECIAL TOPICS (Note: Topic will be addressed for time noted with follow-up as needed and noted by the SB.)

- a. UPDATE:** Stormwater Mitigation: Raingarden planting update.

Notes: Work is scheduled to be completed over the next couple of weeks but is weather dependent.

- b. UPDATE:** Appoint continuing member Trevor Braun to the Lamoille FiberNet CUD

Notes: The attached paperwork approving Trevor Braun was executed by the ESB

TOWN OF ELMORE, VT

Select Board Meeting

- c. **DISCUSSION:** New Lister appointment (Carla Blood)

Notes: After reviewing the attached information submitted by Carla Blood and discussion of the position, S. Fortune made a motion for the vacant lister position to be filled by Carla Blood. G. Schwartz Seconded the motion. All ESB Members that were present voted to accept the motion.

- d. **UPDATE:** Grant awarded! FY25 Municipal Planning Grant. Paperwork in process. 100% award no match. For zoning support.

Notes: The LCPC received a Municipal Planning Grant award in the amount of \$15,000 to assist the Town of Elmore in updating our zoning requirements. No match required

- e. **DISCUSSION:** Food Shelf in Elmore –

Notes: Email from Mary Collins (copy attached) was discussed. Decision was deferred until she can present details in person.

2. ACTIVE ITEMS

- a. **UPDATE:** Town Garage –Solar update

Notes: The Town received a solar credit in the amount of \$41,928.02. The new panels have been installed at a cost of \$17,685.00 which should be eligible for another 30% tax credit.

- b. Rt 12 culvert updates scheduled to start 5/12/25 lasting through summer. No action.

Notes: Work has begun as scheduled at the camp road project and will continue through the fall. Single lane with flagging and or traffic signal will be experienced at 2 locations in Elmore two locations in Worchester

- c. **UPDATE:** Town Hall repairs (roof and interior)

Notes: All interior repairs have been completed. In addition, the roof replacement was completed and the Town has received reimbursement from our insurance company.

- d. **UPDATE:** Town Hwy Maint Facility (insulation, ridge cap, etc.) (5 min)

Notes: End caps have been sealed but have not been approved by the town and additional work is required. Sealing of the interior center bay has been completed and accepted by the Town

TOWN OF ELMORE, VT

Select Board Meeting

e. **UPDATE:** Training on COI and OML; Reminder training to be completed by 6/30/25.

Notes: S. Fortune sent an email to all board chairs as a reminder of the required training. The Planning Commission was the only response received. S. Fortune will continue to pursue.

f. **UPDATE:** Town SOP progress update and actions from 4/28 meeting

Notes: G. Schwartz reported that the meeting was very productive and that all those who attended provided valuable input. Nancy Davis is to make the recommended changes and the group is scheduled to meet again on June 2, 2025 at 6:00pm

3. **CONTINUING ACTIVE ITEMS** (Update status by primary owner)

a. **UPDATE:** Community Communication (DeVore 5 min)

i. Include any updates on blogs or general communication.

Notes: tabled until next month

b. **UPDATE:** Road Commissioner's Report

Notes: See attached Road Commissioner's Report

c. **UPDATE:** Zoning Administrator's Report

Notes: See attached Zoning Administrator's Report. ZA was not present at this meeting.

d. **NOTE:** June meeting will include a quarterly financial review with the Town Treasurer.

4. **PUBLIC COMMENTS** (Speakers may comment for up to 2 minutes. Total agenda time of 10 minutes unless Chair contacted in advance.)

Notes: No public Comments were provided.

5. **NON-AGENDA/OTHER ITEMS** (Time Available and As Needed)

a. Routine Administrative, operations items and payment approvals.

Notes:

- The Check Warrant Reports were reviewed and approved at this meeting.
- The minutes of the March 4, 2025 Town meeting were approved and signed the Select Board Members in attendance. (copy attached)

TOWN OF ELMORE, VT
Select Board Meeting

6. **EXECUTIVE SESSION:** Not planned for 5/21/25 meeting

Next meeting: June 11, 2025 @ 6:00pm. Requests to be on the agenda must be received by the Chair by the last Friday of the preceding month.

Minutes Respectfully Created and Submitted by:

Glenn Schwartz

5/24/25



A RESOLUTION RENEWING PARTICIPATION IN THE LAMOILLE FIBERNET COMMUNICATIONS UNION DISTRICT AND APPOINTING A REPRESENTATIVE TO THE GOVERNING BOARD THEREOF

WHEREAS, the Town of Elmore Selectboard desires to continue participation in the Lamoille FiberNet Communications Union District ("District", "Lamoille FiberNet") under the provisions of 30 V.S.A. chapter 82 and

WHEREAS, as provided in Section 3059 of said chapter, annually on or before the last Monday in April, the legislative body of each member shall appoint a representative and one or more alternates to the governing board for one-year terms, with appointments of representatives and alternates in writing, signed by the chair of the legislative body of the appointing member, and presented to the clerk of the district,

NOW, THEREFORE, BE IT RESOLVED THAT:

- (1) The Selectboard of the Town of Elmore hereby approves the continued participation in the Lamoille FiberNet Communications Union District, and its qualification as a communications union district under the provisions of 30 V.S.A. chapter 82.
- (2) The Selectboard of the Town of Elmore hereby appoints the following representative and one or more alternates to the Governing Board of the Lamoille FiberNet Communications Union District for the term ending on the last day in April 2026:

Representative: Trevor Braun

Alternate(s): _____

Adopted at a regular meeting of the Selectboard of the Town of Elmore duly held on the 21st day of MAY 2025.

ATTEST: 
Selectboard Chair

Town Clerk

Date

Town of Elmore
Listers Office

May 8, 2025

Dear Selectboard,
The board of Listers would like to have Carla Blood appointed to the Listers Board.

She will be replacing Seth Hayden on our board.

We believe Carla is very capable and will be a good addition to the Listers office.

We have talked with her and she is excited to be joining us.

Carla has lived in Elmore for forty years and knows our town well.

Carla owns her own business and has worked for businesses in Stowe, Vt.

Carla will be easy to work with and capable of learning the job.

The Listers look forward to having her join our board.

June H McKinley, Lister, Chair
David Boudreau, Lister

To the Elmore select board,

I would like to apply for the listers position.

My work experience:

I owned my own store in Stowe for 15 years.
Laughing moon chocolates (part time) 2022,2023
Lake Champlain Chocolates (part time) 2023,2024
Vail Resorts (seasonal full time) 2024-2025
All the above positions were in the retail stores.

In addition to the above I have worked as an auditor for the Town Of Elmore and am continueing to do so.

Skills:

Customer service. I enjoy working with the public and helping people.
Mathmatical skills. I did all my own books when I had my business.
I was a lead cashier for Vail and opened and closed registers
as well as for Lake Champlain Chocolates.
Attention to details I would help set up and organize each of the stores.

Thank you for you consideration

Carla Blood
stowefabricandyarn@gmail.com

ELMORE TOWN MEETING MINUTES MARCH 4, 2025

9:12 A.M. Town Meeting was called to order by Caroline DeVore, Selectboard Chair. The Pledge of Allegiance was led by Girl Scout Hallie Hill. There was a moment of silence for members of the community who have passed away during the year.

Thanks were given to the

- Elmore Community Trust for the refreshments provided,
- Elmore Road Crew for taking such good care of the roads,
- Kate Sprague for her many years serving as our Planning Commission Board Chair,
- Jon Gailmor was recognized and the Town Report dedicated to him and for his years serving as moderator to the Town,
- Charlie Burnham, Zoning Administrator, was recognized for his hard work,
- Nick Morales our webmaster was recognized and thanked for his contributions,
- Michel Lacasse thanked for his years serving on the Elmore Cemetery Committee.

Town Meeting Civil Invocation was read and Caroline DeVore gave a brief review of the protocol for Town Meeting.

Article 1: Moderator: Bruce Olsson nominated; passed by voice vote.

Article 2: To Elect all Town Officers as required by Law.

Selectperson 3 years: Nominees: Sharon Fortune, Don Valentine and Warren West. Warren West declined the nomination. Paper ballot vote was taken. Results: Sharon Fortune 64 votes, Don Valentine 22 votes. Sharon Fortune so elected.

Lister 3 years: David Boudreau nominated; passed by voice vote.

Auditor 3 years: Carla Blood nominated; passed by voice vote.

Constable: Eddie Adams nominated; passed by voice vote.

Trustee of Public Funds: Sharon Draper nominated; passed by voice vote.

Cemetery Commission 5 year: Mike McCarty nominated; passed by voice vote.

LRSWMD Representative: Jane Oliphant, passed by voice vote.

Article 3: Motion made by Michael Furst and seconded by Peggy Sprague to accept the Report of the Town District Officers. Michelle Greeson pointed out that Bruce Olsson and Dawn Agney are co-chairs of the Planning Commission. Article passed by voice vote.

[Visiting Representatives Took the Floor]

Vermont House Representatives Avram Patt and Saudia Lamont dropped in to answer questions and speak about current issues this year in the legislature.

Article 4: Motion made by Joe Ciccolo and seconded by Nancy Davis to accept the list of appropriations. Mark Isselhardt was recognized and noted that he felt that these organizations provide a service for our community and we need to support them through their requested appropriations. Carla Blood made a motion to give \$500.00 to Lamoille County Mental Health even though they had not requested it, Jason Cohen seconded. Motion was passed by hand vote. Motion was made by Mark Isselhardt to fully fund all appropriations as requested by the organizations; seconded by Trevor Braun. Voice vote was taken and motion passed resulting in a total amount for appropriations of \$10,708.00.

Article 5: Motion made by Karen Autorino and seconded by Shelia Rysz to approve the article on the budget as written. Merrill "Shorty" Towne suggested voting down the budget. This was followed by a lengthy discussion. A voice vote was taken to approve the article for a total budget of \$1,162,579.76, which includes an increase of \$7,058.00 to Appropriations, to meet the expenses and liabilities of the Town for the Fiscal Year 2025-2026 and to authorize the Selectboard to set a tax rate sufficient to provide the same. The voice vote was unclear and Bruce Olsson suggested a paper ballot. Warren West made a motion to vote by paper ballot, 7 voters approved the motion. The Article passed by paper ballot vote. 54 Yes, 31 No

Article 6: Motion made by Warren West and seconded by Joe Ciccolo to raise money equal to those expenditures approved in Art. #5 on its Grand List for the fiscal year 2025-2026 and to pay debts and current expenditures of the Town, and if so, provide the time (Sept, 18th 2025 and March 18th , 2026) and manner in which the same will be payable? Article passed by voice vote.

Article 7: Motion made by Peggy Sprague and seconded by Michael Furst to apply any surplus from the current fiscal year to reduce taxes in the next fiscal year 2025-2026. Motion was made to amend the wording from **any** surplus to **some** surplus. Article passed with amendment by voice vote.

Article 8: Shall the Town vote to call the next annual meeting of the Town of Elmore on the first Tuesday of March 2026 at 9:00 a.m.? Michelle Greeson requested to consider other times to hold the meeting for people who work and are not able to attend. Warren West made a motion to amend the article to call the annual meeting on the 1st Saturday of March at 9:00 A.M. Motion was seconded by Don Valentine. Amendment failed and original article passed as written by voice vote.

Article 9: To transact any other business that may legally come before said meeting. Merrill "Shorty" Towne indicated that he was not happy that the budget passed. He felt that we are giving the Selectboard clear sailing on spending. Caroline DeVore, SB Chair, clarified that the Selectboard cannot spend large amounts of money on equipment without the voter approval. Kathy Miller suggested to have a microphone at the next town meeting and also requested to have five Selectboard members instead of three. It was explained that a petition would be needed to vote on that change. Don Valentine recognized Glenn Schwartz for his hard work and his involvement and devotion to building the new town garage.

Motion made by Joe Ciccolo and seconded by Shelia Rysz to adjourn the meeting. Motion passed by voice vote. Meeting adjourned at 11:26 a.m.

Elmore Select Board: Caroline DeVore (chair), Glenn Schwartz, Sharon Fortune

Caroline DeVore

Glenn Schwartz

Sharon Fortune

Attest: _____ Town Clerk

RE: Selectboard Request

From Caroline DeVore <cdevore@elmorevt.org>

Date Fri 5/16/2025 10:26 AM

To M L Collins <mlcollinscom@gmail.com>

Cc Glenn Schwartz <gschwartz@elmorevt.org>; Sharon Fortune <sfortune@elmorevt.org>

Thanks Mary – I love this note and your idea here. I've cc'd the other team members so we can discuss at our May 21st meeting. Thank you for reaching out and sharing this view!

Caroline

Caroline DeVore

Town of Elmore, VT

Select Board Chair

Join Town of Elmore Zoom Meeting: <https://bit.ly/ElmoreZoom>

Meeting ID: 677 090 6765 Passcode: 8888 | Phone: +16465588656

Note: I don't check this email account daily. If you require immediate assistance, please text my cell at 617-803-7222.

From: M L Collins <mlcollinscom@gmail.com>

Sent: Tuesday, April 29, 2025 6:39 AM

To: Caroline DeVore <cdevore@elmorevt.org>

Subject: Selectboard Request

Good morning Caroline,

I spoke with Sandy Lacasse last week about possibly creating a food shelf somewhere in the vicinity of the Elmore Store/Town Hall/Town Offices/School. She suggested that I reach out to you and to the selectboard to share my idea and proposal.

This past winter as renovations began at the store, many items were set outside - destined for the landfill. They were available to anyone who wanted them. I was driving past on my way home and saw the rustic cupboard/bin that housed potatoes and onions (where the big wheel of cheese once sat). I thought, "that's kind of iconic and linked to the history of the store." I didn't think it should end up in the dump and so I took it home.

While it IS rustic, it's also utilitarian and ties us to Elmore's history in a sweet way. My thought at first was to use it myself and then I realized it could serve as a unique food pantry for the town. My hope is to refurbish it just enough to make it presentable but not lose its original "patina". I would also put a weatherproof cover over it so that it can remain outside. The drawers close (as you may recall) and it could easily house a variety of items available to anyone

who wants/needs them. I thought, too, it might be a fun project to involve the Elmore School with and have the children help paint it.

Sandy said this would be a discussion and decision by the selectboard. So, this message comes as a request for your consideration.

Many thanks,



Mary L. Collins

P.O. Box 26

Lake Elmore, VT 05657-0026

(802) 730-0289

Road Commissioner Report
May 21, 2025

Work to Date:

1. Grading was at a good pace in April, but wet weather in May has put us behind. minimum of a week
2. Heavy rains and wind have caused the highway dept to be called out several nights and weekends for down trees.
3. Sweeper repaired. Cleaning up paved surfaces.
4. Cleaning up messes we may have created this winter with loader.
5. Repaired some ditch lines that were washing into the road surface or roadbanks.
6. Sand shed is half full.

Equipment:

1. Still have some work to do, to finish summer swap over on the trucks.
2. Plows, wings, frames, need a good going over. Check for damage, cracks, and repaint, rainy day projects.

Other:

1. Green up Day: Tires 63, trash 4000 lbs +/-.
2. Fema: Many hours spent on this. The hope is to have most of this wrapped up in the next two months. Elmore has claimed \$380,000.00+ in damages. We have one site that may need more attention if Fema will pay for it, more to come on this. Awaiting a decision on this site on Earl Grey road.

Michel Lacasse
Road Commissioner

ELMORE ZONING ADMINISTRATOR REPORT

This report covers April 1 thru April 30, 2025.

Tasks included:

- 13 days in the office
- Continued processing current pending applications – **10**
- Office conferences with landowners, surveyors, brokers, attorneys and engineers – 16
- Phone inquiries - 3
- Site visits – 11
- Application consultation & assistance – 1
- Response to tree cutting requests and Shoreland activities, State Reports – 0
- Land Record research – 3
- Planning Commission support & Meeting– 7
- Selectboard meeting, follow up & prep – 3
- NOAV (Notice of alleged violation) – 5
- Forms update – 3 (Interested Persons, Cert of Compliance, Fees) - 1
- Correspondence & Inquiries – 2
- Environmental Board attention – 0
- Private Road research & conf – 0
- DRB Agenda, Warnings, prep, Hearings, Draft Findings & Decisions – **7**
- Listers assistance – 2
- VLCT & Professional inquiries – 2
- Forest Land, large parcel research – 0
- Driveway and Curb Cut assistance, policy research – 2
- Office Admin, Zoning Index support, web site support, printer – 10
- Front Porch Forum articles -1

April Project Activity:

Prepare and submit monthly U.S. Census Bureau report.

WEB Site maintenance.

New Fee Schedule approved effective May 1, 2025

DRB meeting administrative. No warned Hearings.

Conducted DRB Required Training on Public meetings.

Reviewed DRB Rules of Procedure and Conflict of Interest Policy for DRB Adoption.

Areas meriting ongoing ZA study:

Assessed **vacant, abandoned or dilapidated structures** for possible Zoning follow-up and additions to Zoning Bylaws pertaining to such. (Copy attached)

Large landowner and Use Value parcels in Elmore and recent **conservation easements** and effects on tax revenue.

Parcels on west sides of VT RT 12, Elmore Mt RD and Beach RD which are in the **Forest Reserve District**. May be unduly restrictive.

APRIL ZONING APPLICATIONS:**

WAGNER, NATE & KAREN	435 Lakeview	Certificate of Compliance
SCOTT, Thomas & Jennifer	23 Hosking Farm LA	Add 2nd floor dormer
MORALES/DRAPER	1611 Elmore Mt RD	Deck enlargement

** Required Notice posting, AND notice to surrounding property owners.

**Charles Burnham,
Zoning Administrator**

**BURNED, ABANDONED OR DILAPIDATED STRUCTURES AS OF MAY 1, 2025
ELMORE VT**

PARCEL #	ADDRESS	NAME	DESCRIPTION
08/02/85.00	1530 HARDWOOD FLATS RD	DAILEY, RACHAEL	ABANDONED SFR - OVER 2 YEARS Z-06-27
20/20/31.00	568 BEACH RD	BURMEISTER, JASON	ABANDONED SFR - OVER 2 YEARS
03/00/28.00	10 DRAPER FARM RD	BURBANK, LAUREL & CHRISTOPHER	ABANDONED - OVER 2 YEARS
20/20/82.00	101 WIGNER RD	KOTLIKOFF, ALEX, DAVID & LARRY	ABANDONED
08/02/30.00	17 HARDWOOD FLATS RD	NEWMAN, ROBERT	VACANT
08/02/05.00	2342 SYMONDS MILL RD	MOREY, ROBERT & DEBRA	MOBILE HOME - VACANT (FEMA)
03/00/34.0	1839 ELMORE MT RD	FITZGERALD, Anthony, Michelle & Randy	CAMP - fallen in

Burned, abandoned or dilapidated structures: Any building or structure that is unstable, collapsing dangerous or if residential in nature, uninhabitable, including the debris associated with such structure.