

TOWN OF ELMORE, VT

Select Board Meeting

Meeting Minutes – prepared by G. Schwartz
Status: Approved

Meeting Date: May 8, 2024

Start Time: 6:00 pm Adjourn: 7:20 pm

Meeting Attendees: See attached attendance sheet

AGENDA

CALL TO ORDER: G. Schwartz

- Review/approve previous meeting's minutes The minutes 4/10/24 were tabled until the next meeting
- Review additions or deletions to today's agenda
 - Ashley Ralabate Memorandum of Understanding
 - EPC Appointee
- Conflict of Interest review for agenda items – None

1. SPECIAL TOPICS (Note: Topic will be addressed for time noted with follow-up as needed and noted by the SB.)

- a. **UPDATE:** Lamoille FiberNet CUD: Randy Tomlin re-appointed. Paperwork submitted.

Notes:

The Lamoille FiberNet CUD received approval from the Vermont Community Broadband Board (VCBB) to partner with Consolidated/Fidium Fiber to build universal broadband in the Lamoille FiberNet CUD footprint. Now that Spring is upon us, Consolidated/Fidium Fiber is preparing to construct high-speed fiber in Elmore for residents who don't currently have access to high-speed broadband. The buildout will be a combination of arial and buried fiber overbuild over existing copper plant that is in the current ROWs. The build should start sometime in June.

2. ACTIVE ITEMS

- a. **UPDATE:** Traffic speed signs; 2 signs funded by LCSD to be installed.

Notes:

- M. LaCasse has the State permit forms on his desk and will submit them next month
- D. Angney was able to procure pricing from Work Safe located in Barre Vermont for the signs. The recommendation for a 35 MPH posted speed limit zone is the 12" LED speed feedback sign. That sign is larger and requires a larger 2.5" square post. Ballpark price for that sign, with the 60-watt solar panel and the larger post and anchor and hardware is \$5,395.00 each, plus \$150 for shipping.
- G. Schwartz will submit this pricing to the Sherriff's office for their approval for reimbursement.

- b. **DISCUSSION/REVIEW:** Status of accounts/reserves to date vs. May 2023.

Notes:

The attached reports were reviewed

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c. UPDATE: VLCT UI Trust Program

Notes:

- S. Draper presented the attached proposal regarding the VLCT Trust Program. A decision is required by May 17th.
- This proposal would cover the unemployment claim by D. Valentine.
- The cost for the program is \$772.00 per year.
- A motion was made by W. West to approve purchasing this plan for a term limited to one year. G. Schwartz seconded the motion. The motion was unanimously approved by the Select Board present.

d. UPDATE: Elmore highway maintenance facility; review of final costs; payments; anything outstanding

Notes:

- The Grand Opening held on Saturday, May 4th (Green Up VT Day) was a great success with over 125 residents attending
- MSI has continued with their punch list work
- Remaining major punch list items include installation of the 2 cupolas and replacement of the small roof area above the entrance door.
- All punch list work to be completed by the end of June
- Total cost for the project is approximately \$2,631,988.00 with a breakdown as follows
MSI Contract \$2,117,612, Property Purchase \$312,037 and Engineering Cost \$202,339

3. CONTINUING ACTIVE ITEMS (Update status by primary owner)

a. UPDATE: Road Commissioner's Report

Notes: See attached report

b. UPDATE: Zoning Administrator's Report (10 min)

Notes: See attached report

4. NON-AGENDA/OTHER ITEMS

a. Routine Administrative, operations items and payment approvals.

Notes: The Check Warrant Reports were reviewed and approved at this meeting

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b. Ashley Ralabate Memorandum of Understanding

Notes:

The ESB presented Ashley Ralabate with a Memorandum of Understanding. This agreement agrees to furnish and install the 4 additional trees and releases the Town from any other work on or adjacent to her property. Once this agreement is signed and returned to the Town the trees will be installed.

c. Appointments: EPC Board position

Notes:

The Elmore Planning Commission recommended Bruce Olsson to be appointed by the ESB at yesterday's EPC meeting

A motion was made by G. Schwartz to have B. Olsson serve a three-year term expiring on Town Meeting Day 2027 on the EPC. W. West seconded the motion. The motion was unanimously approved by the Select Board present.

Next meeting: Wednesday, June 12, 2024 @ 6:00pm.

Town of Elmore General Ledger
Current Yr Pd: 11 - Budget Status Report
General

AS of
MAY 7, 2024
Page 1 of 7
OWNER

1/7

| Account | Budget | Actual | % of Budget |
|--|-------------------|-------------------|----------------|
| 11-6-01-001.00 Property Taxes | 228,717.35 | 541,084.58 | 236.57% |
| 11-6-01-002.00 Interest Late Taxes | 5,000.00 | 2,226.05 | 44.52% |
| 11-6-01-003.00 Delinquent Tax Penalty | 8,000.00 | 4,562.41 | 57.03% |
| 11-6-02-001.00 Hold Harmless CU | 60,000.00 | 61,565.00 | 102.61% |
| 11-6-02-002.00 PILOT | 2,500.00 | 2,820.00 | 112.80% |
| 11-6-02-003.00 State Land - PILOT | 16,500.00 | 16,658.15 | 100.96% |
| 11-6-02-005.00 Equalization Payment | 650.00 | 658.00 | 101.23% |
| 11-6-02-006.00 Local Recovery Fund-Coron | 0.00 | 0.00 | 0.00% |
| 11-6-02-007.00 CU Withdraw Penalty | 0.00 | 8,060.00 | 100.00% |
| 11-6-03-001.00 Building Permits | 8,000.00 | 4,459.76 | 55.75% |
| 11-6-03-002.00 Dog Licenses | 400.00 | 736.00 | 184.00% |
| 11-6-03-003.00 Beverage Licenses | 70.00 | 70.00 | 100.00% |
| 11-6-03-004.00 Traffic Fines | 1,000.00 | 1,055.16 | 105.52% |
| 11-6-03-005.00 Excess Weight Permits | 350.00 | 320.00 | 91.43% |
| 11-6-03-006.00 Copier Fees | 1,000.00 | 517.00 | 51.70% |
| 11-6-03-007.00 Dog Kennel | 0.00 | 0.00 | 0.00% |
| 11-6-03-008.00 Marriage License | 0.00 | 80.00 | 100.00% |
| 11-6-03-009.00 Recording Fees | 8,000.00 | 5,814.00 | 72.68% |
| 11-6-03-010.00 Invest Interest | 15,000.00 | 14,117.07 | 94.11% |
| 11-6-03-011.00 Restoration Fees | 0.00 | 0.00 | 0.00% |
| 11-6-03-012.00 Elmore 5K Run | 0.00 | 2,169.01 | 100.00% |
| 11-6-03-013.00 Local Option Tax | 10,000.00 | 5,374.53 | 53.75% |
| 11-6-09-001.00 Misc. Revenue/Expenses | 0.00 | 13,000.00 | 100.00% |
| 11-6-09-005.00 Fire Truck Loan | 0.00 | 0.00 | 0.00% |
| 11-6-09-006.00 Prior year surplus | 30,000.00 | 30,000.00 | 100.00% |
| Total Revenues | 398,187.35 | 715,346.72 | 181.01% |

revenue

| Account | Budget | Actual | % of Budget |
|--|------------------|------------------|---------------|
| 11-7 ADMINISTRATION | | | |
| 11-7-10 PAYROLL & BENEFITS | | | |
| 11-7-10-115.01 Town Clerk Salary | 25,000.00 | 21,153.88 | 84.62% |
| 11-7-10-115.02 Town Treasurer Salary | 12,000.00 | 9,720.00 | 81.00% |
| 11-7-10-115.03 Selectboard Salary | 3,000.00 | 3,000.00 | 100.00% |
| 11-7-10-115.04 Waster Salary | 15,000.00 | 7,963.00 | 53.09% |
| 11-7-10-115.05 Clerk Fees | 0.00 | 2.00 | 100.00% |
| 11-7-10-115.06 Dealing Tax Col. Fee | 2,000.00 | 0.00 | 0.00% |
| 11-7-10-116.01 Pc/dnb/aud.sktipand | 4,600.00 | 4,500.00 | 97.83% |
| 11-7-10-116.02 Zoning Administrator | 10,000.00 | 10,282.51 | 102.83% |
| 11-7-10-116.03 Animal Control Officer | 500.00 | 200.00 | 40.00% |
| 11-7-10-120.00 Assist. Town Clerk | 0.00 | 0.00 | 0.00% |
| 11-7-10-120.01 Outside Services | 2,500.00 | 5,135.00 | 205.40% |
| 11-7-10-120.02 Lake Access Greeter | 0.00 | -3,710.00 | 100.00% |
| 11-7-10-210.00 Employee Health Ins. | 6,500.00 | 6,331.70 | 97.41% |
| 11-7-10-220.00 Employee Fed./fica/retire | 8,500.00 | 4,539.42 | 54.11% |
| 11-7-10-250.01 Unemployment | 0.00 | 96.61 | 100.00% |
| 11-7-10-290.00 Education | 500.00 | 113.00 | 22.60% |
| Total PAYROLL & BENEFITS | 90,100.00 | 69,387.12 | 77.01% |

| Account | Budget | Actual | % of Budget |
|---|-------------------|------------------|---------------|
| 11-7-20 OFFICE OPERATIONS | | | |
| 11-7-20-310.01 Planning Comm. Exp. | 0.00 | 0.00 | 0.00% |
| 11-7-20-330.01 Reappraisal | 0.00 | 0.00 | 0.00% |
| 11-7-20-431.01 Computer | 11,000.00 | 6,282.13 | 57.11% |
| 11-7-20-431.02 Copier | 800.00 | 488.61 | 61.08% |
| 11-7-20-431.03 Digital Records Support | 1,920.00 | 1,440.00 | 75.00% |
| 11-7-20-530.00 Telephone | 750.00 | 585.08 | 78.01% |
| 11-7-20-531.00 Postage | 2,500.00 | 806.05 | 32.24% |
| 11-7-20-610.01 Office Supplies/Expense | 2,500.00 | 2,223.80 | 88.95% |
| 11-7-20-610.02 Tax Maps | 3,750.00 | 3,000.00 | 80.00% |
| 11-7-20-622.01 Heat, Light, Power | 3,500.00 | 2,458.31 | 70.24% |
| 11-7-20-622.02 Village Lights | 2,000.00 | 1,624.75 | 81.24% |
| Total OFFICE OPERATIONS | 29,720.00 | 18,908.73 | 63.64% |
| 11-7-30 BUILDINGS & GROUNDS | | | |
| 11-7-30-450.00 Building/prop. Maint. | 12,000.00 | 8,777.24 | 73.14% |
| 11-7-30-520.00 Insurance Bldgs/Liab/WC | 10,000.00 | 4,382.37 | 43.82% |
| Total BUILDINGS & GROUNDS | 22,000.00 | 13,159.61 | 59.82% |
| 11-7-50 PUBLIC SAFETY | | | |
| 11-7-50-330.01 Lamolille Sheriff Dispatch | 27,729.00 | 27,729.00 | 100.00% |
| 11-7-50-330.02 Lamolille Sheriff Traffic | 17,460.00 | 17,460.00 | 100.00% |
| 11-7-50-330.03 Morrilstown Rescue Squad | 30,500.00 | 0.00 | 0.00% |
| 11-7-50-330.04 Elmore Fire Dept./Fast Sq | 41,200.00 | 41,200.00 | 100.00% |
| 11-7-50-411.00 Municipal Water Sys Fee | 9,000.00 | 9,000.00 | 100.00% |
| Total PUBLIC SAFETY | 125,889.00 | 95,389.00 | 75.77% |
| 11-7-60 FIRE DEPT EXPENSE | | | |
| 11-7-60-520.00 Fire Equip & W/C Ins. | 6,500.00 | 4,044.70 | 62.23% |
| 11-7-60-810.00 Fire Dept. Reserve Fund | 9,000.00 | 9,000.00 | 100.00% |
| Total FIRE DEPT EXPENSE | 15,500.00 | 13,044.70 | 84.16% |
| 11-7-70 GENERAL EXPENSES | | | |
| 11-7-70-120.00 Election Expense | 2,000.00 | 0.00 | 0.00% |
| 11-7-70-333.00 Legal Expenses | 8,000.00 | 5,093.02 | 63.66% |
| 11-7-70-490.00 County Tax | 18,930.00 | 18,930.00 | 100.00% |
| 11-7-70-535.01 Fire Dept./Score Fire Work | 2,500.00 | 2,500.00 | 100.00% |
| 11-7-70-540.00 Notices/advertise | 2,500.00 | 2,478.00 | 99.12% |
| 11-7-70-550.00 Snow Report | 2,100.00 | 745.70 | 35.51% |
| 11-7-70-560.00 VICE Dues | 2,129.00 | 2,265.00 | 106.39% |
| 11-7-70-560.04 ICPC Dues | 882.00 | 1,541.17 | 225.98% |
| 11-7-70-560.06 Morrilstown Public Library | 1,000.00 | 1,000.00 | 100.00% |
| 11-7-70-560.08 Millfield Control | 15,000.00 | 15,000.00 | 100.00% |
| 11-7-70-561.00 Animal control/Kennel | 200.00 | 0.00 | 0.00% |
| 11-7-70-565.00 Green Up Day Expense | 2,000.00 | 100.00 | 5.00% |
| 11-7-70-580.01 Zoning & Inter Exp/miles | 200.00 | 122.00 | 61.00% |

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05/06/24
11:13 am

Town of Elmore General Ledger
Current Yr Pd: 11 - Budget Status Report
General

| Account | Budget | Actual | % of Budget |
|---|-------------------|-------------------|----------------|
| TOTAL GENERAL EXPENSES | 57,241.00 | 49,774.89 | 86.96% |
| 11-7-80 DEER SERVICE | | | |
| 11-7-80-820 02 Loan Fire Truck | 27,172.15 | 27,704.64 | 101.96% |
| 11-7-80-830 02 Loan Interest Fire Truck | 3,933.07 | 3,401.24 | 86.48% |
| TOTAL DEER SERVICE | 31,105.22 | 31,105.88 | 100.00% |
| 11-7-90-810 00 Fire Dept. Reserve Fund | 0.00 | 0.00 | 0.00% |
| TOTAL ADMINISTRATION | 370,555.22 | 290,759.93 | 78.47% |
| 11-8 APPROPRIATIONS | | | |
| 11-8-95-950 01 American Red Cross | 150.00 | 150.00 | 100.00% |
| 11-8-95-950 02 Central Vt. Adult Educatio | 150.00 | 150.00 | 100.00% |
| 11-8-95-950 04 Ctr'l VT Council Aging/RSV | 250.00 | 250.00 | 100.00% |
| 11-8-95-950 05 Clarina Howard Nichols Ct | 250.00 | 250.00 | 100.00% |
| 11-8-95-950 07 Lamolle Comm. Food Share | 250.00 | 250.00 | 100.00% |
| 11-8-95-950 08 Lamolle Restorative Cent | 0.00 | 0.00 | 0.00% |
| 11-8-95-950 09 Lamolle County Mental He | 250.00 | 250.00 | 100.00% |
| 11-8-95-950 11 Lamolle County Plan. Com | 0.00 | 0.00 | 0.00% |
| 11-8-95-950 12 Lamolle Economic Devel. | 150.00 | 150.00 | 100.00% |
| 11-8-95-950 13 Lamolle Family Center | 250.00 | 250.00 | 100.00% |
| 11-8-95-950 14 Lamolle Home Health Hosp | 250.00 | 250.00 | 100.00% |
| 11-8-95-950 15 Lamolle Housing Partners | 150.00 | 150.00 | 100.00% |
| 11-8-95-950 16 Meals On Wheels | 250.00 | 250.00 | 100.00% |
| 11-8-95-950 17 North Country Animal Leas | 150.00 | 150.00 | 100.00% |
| 11-8-95-950 18 Elmore Cemetery Comm | 0.00 | 0.00 | 0.00% |
| 11-8-95-950 21 Rural Community Transport | 250.00 | 250.00 | 100.00% |
| 11-8-95-950 22 Vt Center Independent Liv | 150.00 | 150.00 | 100.00% |
| 11-8-95-950 25 Morrisston Public Library | 0.00 | 0.00 | 0.00% |
| 11-8-95-950 26 Lamolle Habitat for Huma | 0.00 | 0.00 | 0.00% |
| 11-8-95-950 27 Lamolle Cty Special Inv | 250.00 | 250.00 | 100.00% |
| 11-8-95-950 28 VT Rural Fire Prot. Task | 100.00 | 100.00 | 100.00% |
| 11-8-95-950 29 Elmore Community Trust | 250.00 | 250.00 | 100.00% |
| 11-8-95-950 31 Vermont Family Network | 150.00 | 150.00 | 100.00% |
| TOTAL APPROPRIATIONS | 3,650.00 | 3,650.00 | 100.00% |
| TOTAL EXPENDITURES | 374,205.22 | 294,419.93 | 78.68% |
| TOTAL GENERAL | 20,982.13 | 420,926.79 | |
| 12-6-01-001.00 Property Taxes | 553,600.00 | 553,600.00 | 100.00% |
| 12-6-02-001.00 State Aid | 54,000.00 | 56,123.07 | 103.93% |
| 12-6-06-001.00 Highway Grants | 0.00 | 14,777.53 | 100.00% |
| 12-6-06-002.00 FEMA - Hallowsen Storm | 0.00 | 0.00 | 0.00% |
| 12-6-07-001.00 Equip Fund | 0.00 | 0.00 | 0.00% |
| TOTAL REVENUES | 607,600.00 | 624,500.60 | 102.78% |

3/7

| Account | Budget | Actual % of Budget | Actual |
|--|-------------------|--------------------|----------------|
| 12-7-10 PAYROLL & BENEFITS | | | |
| 12-7-10-110.01 Crew #1 | 68,000.00 | 60,979.75 | 89.68% |
| 12-7-10-110.02 Crew #2 | 54,000.00 | 49,512.00 | 91.69% |
| 12-7-10-110.03 Other Labor | 13,000.00 | 13,178.75 | 101.38% |
| 12-7-10-110.04 Crew #3 | 0.00 | 0.00 | 0.00% |
| 12-7-10-110.05 ROAD CREW #4 | 0.00 | 0.00 | 0.00% |
| 12-7-10-110.99 Education & Training | 500.00 | 20.00 | 4.00% |
| 12-7-10-116.00 Road Comm. | 3,600.00 | 3,000.00 | 83.33% |
| 12-7-10-210.00 Health Ins | 50,000.00 | 37,956.76 | 75.91% |
| 12-7-10-220.00 W/h Taxes | 10,000.00 | 9,890.39 | 98.90% |
| 12-7-10-221.00 Unemploment | 500.00 | 0.00 | 0.00% |
| 12-7-10-230.00 Retirement | 5,200.00 | 5,958.43 | 114.59% |
| 12-7-10-260.00 W/c Ins. | 9,000.00 | 7,166.34 | 79.63% |
| 12-7-10-290.00 Uniforms | 4,300.00 | 4,401.06 | 102.35% |
| Total PAYROLL & BENEFITS | 219,100.00 | 192,063.48 | 88.06% |
| 12-7-20 TOWN GARAGE | | | |
| 12-7-20-430.00 Shop Maint/repair | 8,500.00 | 8,010.13 | 94.24% |
| 12-7-20-530.00 Phone/communication | 1,000.00 | 1,859.16 | 185.92% |
| 12-7-20-611.00 Oxygen | 0.00 | 174.62 | 100.00% |
| 12-7-20-620.00 Garage Heat/Light/power | 9,000.00 | 13,173.67 | 146.37% |
| Total TOWN GARAGE | 19,500.00 | 23,217.58 | 125.50% |
| 12-7-30 Building & Grounds Constr | | | |
| 12-7-30-720.11 Garage Construction | 0.00 | 123,720.00 | 100.00% |
| Total Building & Grounds Constr | 0.00 | 123,720.00 | 100.00% |
| 12-7-40 ROAD MAINTENANCE | | | |
| 12-7-40-330.00 Roadside Mowing | 7,000.00 | 6,000.00 | 85.71% |
| 12-7-40-330.01 Sweeper | 0.00 | 0.00 | 0.00% |
| 12-7-40-442.01 Equip Rent | 15,000.00 | 1,411.00 | 9.41% |
| 12-7-40-442.03 Wrecker | 1,500.00 | 687.09 | 45.81% |
| 12-7-40-650.00 Sand | 26,000.00 | 26,460.00 | 101.77% |
| 12-7-40-650.01 Gravel/Plant Mix/Steag Mat | 52,000.00 | 43,299.12 | 83.27% |
| 12-7-40-650.03 Chloride | 17,000.00 | 2,029.75 | 11.94% |
| 12-7-40-650.04 Riprap/stone/bedrock | 10,000.00 | 30,382.70 | 303.83% |
| 12-7-40-650.05 Culverts | 10,000.00 | 1,984.00 | 19.84% |
| 12-7-40-650.06 Road Signs/rails | 2,000.00 | 45.58 | 2.28% |
| 12-7-40-650.07 Cap, Improv, Bond Rd | 0.00 | 17,152.88 | 100.00% |
| 12-7-40-650.10 July 2023 Flood Exp | 0.00 | 45,093.90 | 100.00% |
| 12-7-40-650.11 Capital Improve/Ice House | 0.00 | 0.00 | 0.00% |
| 12-7-40-650.99 Misc. Materials | 1,000.00 | 1,128.00 | 112.80% |
| Total ROAD MAINTENANCE | 141,500.00 | 175,674.02 | 124.15% |

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05/06/24
11:13 am

Town of Elmore General Ledger
Current Yr Pd: 11 - Budget Status Report
Highway

517

| Account | Budget | Actual % of Budget | Actual |
|---|-------------------|--------------------|----------------|
| 12-7-60 EQUIPMENT MAINTENANCE | | | |
| 12-7-60-432.00 Shop Supplies/parts | 10,000.00 | 6,882.50 | 68.83% |
| 12-7-60-432.01 Trk #1 2019 Inter | 8,000.00 | 18,106.37 | 226.33% |
| 12-7-60-432.02 Trk #2 13 Triliner | 10,000.00 | 9,541.25 | 95.41% |
| 12-7-60-432.03 Trk #3 2014 Dodge Ram 550 | 2,500.00 | 3,385.23 | 135.41% |
| 12-7-60-432.04 Grader | 5,000.00 | 5,093.03 | 101.86% |
| 12-7-60-432.05 Backhoe | 3,000.00 | 253.10 | 8.44% |
| 12-7-60-432.06 Loader | 3,000.00 | 1,820.09 | 60.67% |
| 12-7-60-432.08 Grizzly/Bake/Power | 0.00 | 0.00 | 0.00% |
| 12-7-60-432.09 Chainsaw | 0.00 | 0.00 | 0.00% |
| 12-7-60-432.11 Misc. Equip. Maint & Punc | 2,000.00 | 717.50 | 35.88% |
| 12-7-60-742.02 Grader Purchase 2012 | 0.00 | 0.00 | 0.00% |
| Total EQUIPMENT MAINTENANCE | 43,500.00 | 45,799.07 | 105.29% |
| 12-7-70 GENERAL EXPENSES | | | |
| 12-7-70-520.00 Equip/Liab/Bldg. Ins. | 7,000.00 | 11,513.09 | 164.47% |
| 12-7-70-560.00 Water Quality Permits | 2,000.00 | 1,514.80 | 75.74% |
| 12-7-70-627.00 Fuel, Gasoline | 35,000.00 | 28,693.07 | 81.98% |
| Total GENERAL EXPENSES | 44,000.00 | 41,720.96 | 94.82% |
| 12-7-80 DEBT SERVICE | | | |
| 12-7-80-820.03 Loan Payment Bond Garage | 0.00 | 0.00 | 0.00% |
| 12-7-80-830.03 Interest Bond Loan | 100,000.00 | 88,289.96 | 88.29% |
| Total DEBT SERVICE | 100,000.00 | 88,289.96 | 88.29% |
| 12-7-90-810.00 Equip. Reserve | | | |
| 12-7-90-810.01 Garage Reserve Account | 35,000.00 | 35,000.00 | 100.00% |
| Total Equip. Reserve | 35,000.00 | 35,000.00 | 100.00% |
| Total Expenditures | | | |
| Total Highway | 605,600.00 | 730,485.07 | 120.62% |
| Total Highway | 2,000.00 | -105,984.47 | |
| 21-6-02-001.00 State Per Parcel | | | |
| Total Revenues | 0.00 | 5,593.00 | 100.00% |
| 21-7-20-330.00 Reappraisal contract | | | |
| Total Expenditures | 0.00 | 28,544.48 | 100.00% |
| Total Reappraisal | 0.00 | 28,544.48 | 100.00% |
| 22-6-03-001.00 Restoration fee | | | |
| Total Revenues | 0.00 | -22,951.48 | |
| 22-6-06-001.00 Digital Records Grant | | | |
| Total Revenues | 0.00 | 2,210.00 | 100.00% |
| Total Revenues | 0.00 | 2,210.00 | 100.00% |

617

| Account | Budget | Actual | % of Budget |
|---|------------------|---------------------|----------------|
| 22-7-20-001.00 Records Indexing | 0.00 | 0.00 | 0.00% |
| 22-7-20-330.00 Rest/digitize Land Record | 0.00 | 0.00 | 0.00% |
| Total Expenditures | 0.00 | 0.00 | 0.00% |
| Total Records Restoration | 0.00 | 2,210.00 | |
| <hr/> | | | |
| 23-6 GARAGE CONSTRUCT REVENUE | | | |
| 23-6-01-001.05 GARAGE RESERVE | 0.00 | 0.00 | 0.00% |
| 23-6-02-001.01 ARPA FUNDS | 0.00 | 0.00 | 0.00% |
| 23-6-07-001.03 GARAGE CONSTRUCT LOAN/BOND | 0.00 | 1,418,903.95 | 100.00% |
| Total GARAGE CONSTRUCT REVENUE | 0.00 | 1,418,903.95 | 100.00% |
| Total Revenues | 0.00 | 1,418,903.95 | 100.00% |
| <hr/> | | | |
| 23-7-30 GARAGE CONSTRUCT EXPENSE | | | |
| 23-7-30-330.00 ENGINEERING/PERMITS | 0.00 | 35,391.22 | 100.00% |
| 23-7-30-450.00 CONSTRUCTION COSTS | 0.00 | 1,470,701.12 | 100.00% |
| 23-7-30-710.00 LAND PURCHASE | 0.00 | 0.00 | 0.00% |
| Total GARAGE CONSTRUCT EXPENSE | 0.00 | 1,506,092.34 | 100.00% |
| Total Expenditures | 0.00 | 1,506,092.34 | 100.00% |
| Total Garage Construction | 0.00 | -87,182.39 | |
| <hr/> | | | |
| 24-6 Water System | | | |
| 24-6-04-001.00 Service Fees | 22,535.00 | 22,260.20 | 98.78% |
| 24-6-06-001.00 Grants | 0.00 | 0.00 | 0.00% |
| 24-6-07-001.00 Loan Income | 0.00 | 0.00 | 0.00% |
| 24-6-08-001.00 Fund Balance | 0.00 | 0.00 | 0.00% |
| Total Water System | 22,535.00 | 22,260.20 | 98.78% |
| Total Revenues | 22,535.00 | 22,260.20 | 98.78% |
| <hr/> | | | |
| 24-7-10 WATER SYSTEM PAYROLL | | | |
| 24-7-10-110.00 Water System Operator | 3,000.00 | 3,008.10 | 100.27% |
| 24-7-10-110.01 Onsite Daily Resting | 2,200.00 | 0.00 | 0.00% |
| Total WATER SYSTEM PAYROLL | 5,200.00 | 3,008.10 | 57.85% |
| <hr/> | | | |
| 24-7-55 Water System Exp. | | | |
| 24-7-55-411.01 Water System Gen. Exp. | 0.00 | 0.00 | 0.00% |
| 24-7-55-411.02 Propane | 600.00 | 273.45 | 45.58% |

05/06/24
11:13 am

Town of Elmore General Ledger
Current Yr Pdt: 11 - Budget Status Report
Utility/Water System

| Account | Budget | Actual | % of Budget |
|--|------------------|-------------------|---------------|
| 24-7-55-411.03 Electric | 500.00 | 341.00 | 113.67% |
| 24-7-55-411.04 Telephone | 700.00 | 584.98 | 83.57% |
| 24-7-55-411.05 Materials & Supplies | 200.00 | 0.00 | 0.00% |
| 24-7-55-411.06 Restocking & Fees | 1,600.00 | 399.65 | 24.98% |
| 24-7-55-411.07 WSA Treasurer | 600.00 | 600.00 | 100.00% |
| 24-7-55-411.08 Board Stipend | 900.00 | 900.00 | 100.00% |
| 24-7-55-411.09 Land Rent | 600.00 | 600.00 | 100.00% |
| 24-7-55-411.10 Maintenance Bldgs. & Grds | 400.00 | 0.00 | 0.00% |
| 24-7-55-411.11 Debt Services | 9,557.00 | 9,556.82 | 100.00% |
| 24-7-55-411.12 System Maint. & Repair | 900.00 | 0.00 | 0.00% |
| Total Water System Exp. | 16,357.00 | 13,255.90 | 81.04% |
| Total Expenditures | 21,557.00 | 16,264.00 | 75.45% |
| Total Utility/Water System | 978.00 | 5,996.20 | |
| 31-6-08-001.00 Trans. Equip From Hwy. | 0.00 | 0.00 | 0.00% |
| 31-6-09-001.00 Sale Of Equip/loader | 0.00 | 0.00 | 0.00% |
| Total Revenues | 0.00 | 0.00 | 0.00% |
| 31-7-60-741.01 Backhoe Purchase | 0.00 | 0.00 | 0.00% |
| 31-7-60-741.02 Loader Purchase | 0.00 | 0.00 | 0.00% |
| Total Expenditures | 0.00 | 0.00 | 0.00% |
| Total Equipment Reserve | 0.00 | 0.00 | |
| Total All Funds | 23,960.13 | 213,014.65 | |

7/7

05/06/24
11:14 am

Town of Elmore General Ledger
Balance Sheet Current Year - Period 11 May
General

1/9

Account

As of ~~11~~ May 7, 2024

Curr Yr Pd 11 May
Actual

ASSET

| | |
|--|--------------|
| 11-1-00-101.00 Union Bank Checking | 20,371.34 |
| 11-1-00-110.00 ICS Account/MM | 1,050,532.64 |
| 11-1-00-120.00 Tax Receivable | 55,578.58 |
| 11-1-00-120.01 Del Tax Receivable | 1,965.21 |
| 11-1-00-130.00 Due From/to Other Funds | -530,738.31 |

> Balance
cash accts
5/7/24

Total Asset

597,709.46

LIABILITY

| | |
|--|----------|
| 11-2-00-420.00 Due To School Educ. Tax | 0.00 |
| 11-2-00-420.01 Due to State Educ. Fund | 0.00 |
| 11-2-00-420.02 Due to Fire Dept. | 0.00 |
| 11-2-00-420.05 Due to Lake Assoc. | 0.00 |
| 11-2-00-421.00 Accounts Payable | 0.00 |
| 11-2-00-461.00 Accrude Payroll | 0.00 |
| 11-2-00-471.01 Federal Deposit W/h | -6.12 |
| 11-2-00-471.02 State Deposit W/h | 420.79 |
| 11-2-00-471.03 Vmers W/h | 1,235.71 |
| 11-2-00-471.05 Deferred Comp | 200.00 |
| 11-2-00-481.00 Deferred Revenue Taxes | 0.00 |
| 11-2-00-490.00 Due To Tax Payers | 1,524.94 |
| 11-2-00-603.00 Encumbrance | 0.00 |

Total Liability

3,375.32

FUND BALANCE

| | |
|--------------------------------------|------------|
| 11-3-00-760.00 Designated Muni Water | 0.00 |
| 11-3-00-770.00 Fund Balance | 173,407.35 |

Total Prior Years Fund Balance

173,407.35

Fund Balance Current Year

420,926.79

Total Fund Balance

594,334.14

Total Liability, Fund Balance

597,709.46

05/06/24
11:14 am

Town of Elmore General Ledger
Balance Sheet Current Year - Period 11 May
Highway

2/9

| Account | Curr Yr Pd 11 May Actual |
|--|-----------------------------|
| <hr/> | |
| ASSET | |
| 12-1-00-130.00 Due From/to Other Funds | 265,930.97 |
| Total Asset | 265,930.97 |
| <hr/> | |
| LIABILITY | |
| 12-2-00-461.00 Accrude Payroll | 0.00 |
| Total Liability | 0.00 |
| <hr/> | |
| FUND BALANCE | |
| 12-3-00-770.00 Fund Balance | 371,915.44 |
| Total Prior Years Fund Balance | 371,915.44 |
| <hr/> | |
| Fund Balance Current Year | -105,984.47 |
| Total Fund Balance | 265,930.97 |
| <hr/> | |
| Total Liability, Fund Balance | 265,930.97 |
| <hr/> | |

05/06/24
11:14 am

Town of Elmore General Ledger
Balance Sheet Current Year - Period 11 May
Reappraisal

3/9

| Account | Curr Yr Pd 11 May Actual |
|--|-----------------------------|
| ----- | |
| ASSET | |
| 21-1-00-130.00 Due From/to Other Funds | 50,015.93 |
| | ----- |
| Total Asset | 50,015.93 |
| | ===== |
| FUND BALANCE | |
| 21-3-00-770.00 Fund Balance | 72,967.41 |
| | ----- |
| Total Prior Years Fund Balance | 72,967.41 |
| | ----- |
| Fund Balance Current Year | -22,951.48 |
| | ----- |
| Total Fund Balance | 50,015.93 |
| | ----- |
| Total Liability, Fund Balance | 50,015.93 |
| | ===== |

05/06/24
11:14 am

Town of Elmore General Ledger
Balance Sheet Current Year - Period 11 May
Equipment Reserve

4/9

| Account | Curr Yr Pd 11 May Actual |
|--|-----------------------------|
| ----- | |
| ASSET | |
| 31-1-00-130.00 Due From/to Other Funds | 178,777.36 |
| Total Asset | <u>178,777.36</u> |
| | |
| FUND BALANCE | |
| 31-3-00-770.00 Equip. Fund Balance | 178,777.36 |
| Total Prior Years Fund Balance | <u>178,777.36</u> |
| Fund Balance Current Year | 0.00 |
| Total Fund Balance | <u>178,777.36</u> |
| Total Liability, Fund Balance | <u>178,777.36</u> |

05/06/24
11:14 am

Town of Elmore General Ledger
Balance Sheet Current Year - Period 11 May
Garage Constuction

5/9

| Account | Curr Yr Pd 11 May Actual |
|--|-----------------------------|
| <hr/> | |
| ASSET | |
| 23-1-00-130.00 Due From/to Other Funds | -80,332.47 |
| Total Asset | <u><u>-80,332.47</u></u> |
| | |
| FUND BALANCE | |
| 23-3-00-770.00 Garage Fund Balance | 6,849.92 |
| Total Prior Years Fund Balance | <u>6,849.92</u> |
| | |
| Fund Balance Current Year | -87,182.39 |
| Total Fund Balance | <u><u>-80,332.47</u></u> |
| | |
| Total Liability, Fund Balance | <u><u>-80,332.47</u></u> |

05/06/24
11:14 am

Town of Elmore General Ledger
Balance Sheet Current Year - Period 11 May
Utility/Water System

6/9

| Account | Curr Yr Pd 11 May Actual |
|--|-----------------------------|
| <hr/> | |
| ASSET | |
| 24-1-00-130.00 Due From/to Other Funds | 63,928.58 |
| Total Asset | <u>63,928.58</u> |
| | |
| FUND BALANCE | |
| 24-3-00-770.00 Fund Balance | 57,932.38 |
| Total Prior Years Fund Balance | <u>57,932.38</u> |
| | |
| Fund Balance Current Year | 5,996.20 |
| Total Fund Balance | <u>63,928.58</u> |
| | |
| Total Liability, Fund Balance | <u>63,928.58</u> |

05/06/24
11:14 am

Town of Elmore General Ledger
Balance Sheet Current Year - Period 11 May
Fire Dept. Equip Reserve

7/9

| Account | Curr Yr Pd 11 May Actual |
|--|-----------------------------|
| <hr/> | |
| ASSET | |
| 25-1-00-130.00 Due From/to Other Funds | 36,000.00 |
| | <hr/> |
| Total Asset | 36,000.00 |
| | <hr/> |
| FUND BALANCE | |
| 25-3-00-770.00 Fire Dept. Equip Fund Bal | 36,000.00 |
| | <hr/> |
| Total Prior Years Fund Balance | 36,000.00 |
| | <hr/> |
| Fund Balance Current Year | 0.00 |
| | <hr/> |
| Total Fund Balance | 36,000.00 |
| | <hr/> |
| Total Liability, Fund Balance | 36,000.00 |
| | <hr/> |

05/06/24
11:14 am

Town of Elmore General Ledger
Balance Sheet Current Year - Period 11 May
Records Restoration

8/9

| Account | Curr Yr Pd 11 May Actual |
|--|-----------------------------|
| ----- | |
| ASSET | |
| 22-1-00-130.00 Due From/to Other Funds | 16,417.94 |
| | ----- |
| Total Asset | 16,417.94 |
| | ===== |
| FUND BALANCE | |
| 22-3-00-770.00 Fund Balance | 14,207.94 |
| | ----- |
| Total Prior Years Fund Balance | 14,207.94 |
| | ----- |
| Fund Balance Current Year | 2,210.00 |
| | ----- |
| Total Fund Balance | 16,417.94 |
| | ----- |
| Total Liability, Fund Balance | 16,417.94 |
| | ===== |

05/06/24
11:14 am

Town of Elmore General Ledger
Balance Sheet Current Year - Period 11 May
Long Term Debt

9/9

| Account | Curr Yr Pd 11 May Actual |
|--|-----------------------------|
| ASSET | |
| 41-1-00-130.00 Due From/to Other Funds | 0.00 |
| Total Asset | 0.00 |
| LIABILITY | |
| 41-2-00-521.03 Water Sys. Loan RF3-297 | 210,250.05 |
| 41-2-00-521.05 Fire Truck Loan | 127,997.70 |
| 41-2-00-521.06 Grader 2012 | 0.00 |
| 41-2-00-521.07 Bond Loan Garage | 2,242,000.00 |
| Total Liability | 2,580,247.75 |
| FUND BALANCE | |
| 41-3-00-770.00 Fund Balance | -2,580,247.75 |
| Total Prior Years Fund Balance | -2,580,247.75 |
| Fund Balance Current Year | 0.00 |
| Total Fund Balance | -2,580,247.75 |
| Total Liability, Fund Balance | 0.00 |

05/06/24

11:15 am

Town of Elmore General Ledger
 Balance Sheet Previous Year - Period 10 Apr
 General

1/8

As of
April 30, 2023

Account

Last Yr Pd 10 Apr
Actual

ASSET

| | |
|--|-------------------|
| 11-1-00-101.00 Union Bank Checking | 31,187.98 |
| 11-1-00-110.00 ICS Account/MM | 1,245,313.17 |
| 11-1-00-120.00 Tax Receivable | 35,753.28 |
| 11-1-00-120.01 Del Tax Receivable | 0.00 |
| 11-1-00-130.00 Due From/to Other Funds | -733,145.86 |
| Total Asset | 579,108.57 |

> Balance
cash Accts.
4/30/23

LIABILITY

| | |
|--|-----------------|
| 11-2-00-420.00 Due To School Educ. Tax | 0.00 |
| 11-2-00-420.01 Due to State Educ. Fund | 0.00 |
| 11-2-00-420.02 Due to Fire Dept. | 0.00 |
| 11-2-00-420.05 Due to Lake Assoc. | 0.00 |
| 11-2-00-421.00 Accounts Payable | 0.00 |
| 11-2-00-461.00 Accrude Payroll | 0.00 |
| 11-2-00-471.01 Federal Deposit W/h | 3,195.45 |
| 11-2-00-471.02 State Deposit W/h | 380.48 |
| 11-2-00-471.03 Vmers W/h | 799.64 |
| 11-2-00-471.05 Deferred Comp | 160.00 |
| 11-2-00-481.00 Deferred Revenue Taxes | 0.00 |
| 11-2-00-490.00 Due To Tax Payers | 547.02 |
| 11-2-00-603.00 Encumbrance | 0.00 |
| Total Liability | 5,082.59 |

FUND BALANCE

| | |
|---------------------------------------|-------------------|
| 11-3-00-760.00 Designated Muni Water | 0.00 |
| 11-3-00-770.00 Fund Balance | 137,646.31 |
| Total Prior Years Fund Balance | 137,646.31 |
| Fund Balance Current Year | 436,379.67 |
| Total Fund Balance | 574,025.98 |
| Total Liability, Fund Balance | 579,108.57 |

05/06/24
11:15 am

Town of Elmore General Ledger
Balance Sheet Previous Year - Period 10 Apr
Highway

2/8

| Account | Last Yr Pd 10 Apr Actual |
|--|-----------------------------|
| ASSET | |
| 12-1-00-130.00 Due From/to Other Funds | 443,159.17 |
| Total Asset | 443,159.17 |
| LIABILITY | |
| 12-2-00-461.00 Accrude Payroll | 0.00 |
| Total Liability | 0.00 |
| FUND BALANCE | |
| 12-3-00-770.00 Fund Balance | 412,794.67 |
| Total Prior Years Fund Balance | 412,794.67 |
| Fund Balance Current Year | 30,364.50 |
| Total Fund Balance | 443,159.17 |
| Total Liability, Fund Balance | 443,159.17 |

05/06/24
11:15 am

Town of Elmore General Ledger
Balance Sheet Previous Year - Period 10 Apr
Records Restoration

3/8

| Account | Last Yr Pd 10 Apr Actual |
|--|-----------------------------|
| <hr/> | |
| ASSET | |
| 22-1-00-130.00 Due From/to Other Funds | 14,188.94 |
| | <hr/> |
| Total Asset | 14,188.94 |
| | <hr/> <hr/> |
| FUND BALANCE | |
| 22-3-00-770.00 Fund Balance | 17,619.94 |
| | <hr/> |
| Total Prior Years Fund Balance | 17,619.94 |
| | <hr/> |
| Fund Balance Current Year | -3,431.00 |
| | <hr/> |
| Total Fund Balance | 14,188.94 |
| | <hr/> |
| Total Liability, Fund Balance | 14,188.94 |
| | <hr/> <hr/> |

05/06/24
11:15 am

Town of Elmore General Ledger
Balance Sheet Previous Year - Period 10 Apr
Equipment Reserve

4/9

| Account | Last Yr Pd 10 Apr Actual |
|--|-----------------------------|
| <hr/> | |
| ASSET | |
| 31-1-00-130.00 Due From/to Other Funds | 143,777.36 |
| Total Asset | <u>143,777.36</u> |
| | |
| FUND BALANCE | |
| 31-3-00-770.00 Equip. Fund Balance | 143,777.36 |
| Total Prior Years Fund Balance | <u>143,777.36</u> |
| | |
| Fund Balance Current Year | 0.00 |
| Total Fund Balance | <u>143,777.36</u> |
| | |
| Total Liability, Fund Balance | <u>143,777.36</u> |

05/06/24

11:15 am

Town of Elmore General Ledger
 Balance Sheet Previous Year - Period 10 Apr
 Garage Constuction

5/18

Account

Last Yr Pd 10 Apr
Actual

ASSET

23-1-00-130.00 Due From/to Other Funds

-29,149.86

Total Asset

-29,149.86

FUND BALANCE

23-3-00-770.00 Garage Fund Balance

0.00

Total Prior Years Fund Balance

0.00

Fund Balance Current Year

-29,149.86

Total Fund Balance

-29,149.86

Total Liability, Fund Balance

-29,149.86

05/06/24
11:15 am

Town of Elmore General Ledger
Balance Sheet Previous Year - Period 10 Apr
Utility/Water System

6/8

| Account | Last Yr Pd 10 Apr Actual |
|--|-----------------------------|
| ----- | |
| ASSET | |
| 24-1-00-130.00 Due From/to Other Funds | 61,202.84 |
| Total Asset | <u>61,202.84</u> |
| FUND BALANCE | |
| 24-3-00-770.00 Fund Balance | 55,831.23 |
| Total Prior Years Fund Balance | <u>55,831.23</u> |
| Fund Balance Current Year | 5,371.61 |
| Total Fund Balance | <u>61,202.84</u> |
| Total Liability, Fund Balance | <u>61,202.84</u> |

05/06/24

11:15 am

Town of Elmore General Ledger
 Balance Sheet Previous Year - Period 10 Apr
 Fire Dept. Equip Reserve

718

| Account | Last Yr Pd 10 Apr |
|--|-----------------------------|
| | Actual |
| ----- | |
| ASSET | |
| 25-1-00-130.00 Due From/to Other Funds | 27,000.00 |
| Total Asset | ----- 27,000.00 ===== |
| FUND BALANCE | |
| 25-3-00-770.00 Fire Dept. Equip Fund Bal | 27,000.00 |
| Total Prior Years Fund Balance | ----- 27,000.00 ----- |
| Fund Balance Current Year | 0.00 |
| Total Fund Balance | ----- 27,000.00 ----- |
| Total Liability, Fund Balance | ----- 27,000.00 ===== |

05/06/24
11:15 am

Town of Elmore General Ledger
Balance Sheet Previous Year - Period 10 Apr
Records Restoration

8/8

| Account | Last Yr Pd 10 Apr Actual |
|--|-----------------------------|
| <hr/> | |
| ASSET | |
| 22-1-00-130.00 Due From/to Other Funds | 14,188.94 |
| Total Asset | <u>14,188.94</u> |
| FUND BALANCE | |
| 22-3-00-770.00 Fund Balance | 17,619.94 |
| Total Prior Years Fund Balance | <u>17,619.94</u> |
| Fund Balance Current Year | -3,431.00 |
| Total Fund Balance | <u>14,188.94</u> |
| Total Liability, Fund Balance | <u>14,188.94</u> |

05/06/24

11:15 am

Town of Elmore General Ledger
 Balance Sheet Previous Year - Period 10 Apr
 Long Term Debt

9/9

| Account | Last Yr Pd 10 Apr Actual |
|---|-----------------------------|
| <hr style="border-top: 1px dashed black;"/> | |
| ASSET | |
| 41-1-00-130.00 Due From/to Other Funds | 0.00 |
| Total Asset | <u>0.00</u> |
| | |
| LIABILITY | |
| 41-2-00-521.03 Water Sys. Loan RF3-297 | 210,250.05 |
| 41-2-00-521.05 Fire Truck Loan | 127,997.70 |
| 41-2-00-521.06 Grader 2012 | 0.00 |
| 41-2-00-521.07 Bond Loan Garage | 2,242,000.00 |
| Total Liability | <u>2,580,247.75</u> |
| | |
| FUND BALANCE | |
| 41-3-00-770.00 Fund Balance | -2,580,247.75 |
| Total Prior Years Fund Balance | <u>-2,580,247.75</u> |
| Fund Balance Current Year | 0.00 |
| Total Fund Balance | <u>-2,580,247.75</u> |
| Total Liability, Fund Balance | <u>0.00</u> |

Revenue As of 5/07/2024

| | | |
|-----------------|----|---------------------|
| Bond Funds | \$ | 2,118,246.65 |
| ARPA Funds | \$ | 258,033.98 |
| Garage Reserve | \$ | 110,000.00 |
| Revenue To Date | \$ | 2,486,280.63 |

Expenses As of 5/07/2024

| | | |
|-------------------------|----|---------------------|
| Construction Costs | \$ | 2,054,781.17 |
| Engineering and Permits | \$ | 202,339.13 |
| Land Purchase | \$ | 312,037.12 |
| Total Expenses to Date | \$ | 2,569,157.42 |

| | | |
|---------------------------|----|-------------------|
| Total Bond Funds | \$ | 2,242,000.00 |
| Interest on funds to date | \$ | 68,412.23 |
| Bond Funds collected | \$ | (2,118,246.65) |
| Remaining Bond Funds | \$ | 192,165.58 |

| | | |
|----------------------|----|-------------------|
| Revenue to Date | \$ | 2,486,280.63 |
| Expenses to Date | \$ | (2,569,157.42) |
| Remaining Bond Funds | \$ | 192,165.58 |
| Balance Total funds | \$ | 109,288.79 |

Balance Due MSI ?

05/06/24
11:38 am

Town of Elmore General Ledger
Detail Transactions Report FY-All Years
07/01/22 to 05/07/24

215

Account: 23-7-30-450.00

Description: CONSTRUCTION COSTS

| Date | From Description | Reference | Budget | | Encumbrance Debit | Encumbrance Credit | Actual | |
|------------------------|--------------------------------|-----------------------|--------|--------|----------------------|-----------------------|--------------------|---------|
| | | | Debit | Credit | | | Debit | Credit |
| 02/15/23 | AP01 Ck:12571:MSI | Batch 464 FY: 2023 | | | | | 95000.00 | |
| 03/29/23 | AP01 Ck:12638:MORRISVILLE WATE | Batch 478 FY: 2023 | | | | | 14206.85 | |
| 05/11/23 | AP01 Ck:12728:MSI | Batch 494 FY: 2023 | | | | | 128502.00 | |
| 06/15/23 | AP01 Ck:12795:MSI | Batch 501 FY: 2023 | | | | | 338998.00 | |
| 06/15/23 | AP01 Ck:12805:VERMONT TESTING | Batch 501 FY: 2023 | | | | | 7373.20 | |
| 07/13/23 | AP01 Ck:12871:MSI | Batch 511 FY: 2024 | | | | | 284888.70 | |
| 08/10/23 | AP01 Ck:12936:MSI | Batch 517 FY: 2024 | | | | | 58500.00 | |
| 08/15/23 | AP01 Ck:12951:MSI | Batch 519 FY: 2024 | | | | | 35364.60 | |
| 09/12/23 | AP01 Ck:12987:GLENN SCHWARTZ | Batch 529 FY: 2024 | | | | | 627.52 | |
| 09/14/23 | AP01 Ck:13009:MSI | Batch 530 FY: 2024 | | | | | 130899.00 | |
| 09/14/23 | AP01 Ck:13017:VERMONT TESTING | Batch 530 FY: 2024 | | | | | 787.92 | |
| 10/12/23 | AP01 Ck:13073:VERMONT TESTING | Batch 538 FY: 2024 | | | | | 693.84 | |
| 10/12/23 | AP01 Ck:13063:MSI | Batch 538 FY: 2024 | | | | | 71652.75 | |
| 11/09/23 | AP01 Ck:13144:VERMONT TESTIN | Batch 551 FY: 2024 | | | | | 7837.56 | |
| 11/09/23 | AP01 Ck:13135:MSI | Batch 551 FY: 2024 | | | | | 180396.90 | |
| 11/09/23 | AP01 Ck:13130:JERRY THRONE | Batch 551 FY: 2024 | | | | | 12500.00 | |
| 12/15/23 | AP01 Ck:13200:JERRY THRONE | Batch 560 FY: 2024 | | | | | 2850.00 | |
| 12/15/23 | AP01 Ck:13207:MSI | Batch 560 FY: 2024 | | | | | 205802.45 | |
| 12/15/23 | AP01 Ck:13223:VERMONT TESTING | Batch 560 FY: 2024 | | | | | 7143.72 | |
| 12/15/23 | AP01 In:MISC*341 | Batch 561 FY: 2024 | | | | | | 7143.72 |
| 01/04/24 | AP01 Ck:13256:GLENN SCHWARTZ | Batch 565 FY: 2024 | | | | | 189.05 | |
| 01/11/24 | AP01 Ck:13285:MSI | Batch 567 FY: 2024 | | | | | 258128.87 | |
| 01/11/24 | AP01 Ck:13275:JERRY THRONE | Batch 567 FY: 2024 | | | | | 2400.00 | |
| 02/16/24 | AP01 Ck:13350:MSI | Batch 574 FY: 2024 | | | | | 130175.64 | |
| 02/16/24 | AP01 Ck:13347:JERRY THRONE | Batch 574 FY: 2024 | | | | | 1800.00 | |
| 02/22/24 | GL01 Deposit | GJ# 20240116 FY: 2024 | | | | | | 3448.90 |
| 03/14/24 | AP01 Ck:13410:JERRY THRONE | Batch 587 FY: 2024 | | | | | 1462.50 | |
| 04/03/24 | AP01 Ck:13446:MSI | Batch 594 FY: 2024 | | | | | 85855.22 | |
| 04/11/24 | AP01 Ck:13464:JERRY THRONE | Batch 594 FY: 2024 | | | | | 1337.50 | |
| Total Current (2024) | | | | | | | 1470701.12 | 0.00 |
| Total Last Year (2023) | | | | | | | 584080.05 | 0.00 |

Construction Costs \$ 2,054,781.17

05/06/24
11:39 am

Town of Elmore General Ledger
Detail Transactions Report FY-All Years

3/5

07/01/22 to 05/07/24

Account: 23-7-30-330.00

Description: ENGINEERING/PERMITS

| Date | From Description | Reference | Budget | | Encumbrance Debit | Encumbrance Credit | Actual Debit | Actual Credit |
|------------------------|--------------------------------|-----------------------|--------|--------|-------------------|--------------------|--------------|---------------|
| | | | Debit | Credit | | | | |
| 11/03/22 | GL01 TRANS GARAGE CONSTRUCT EN | GJ# 20230061 FY: 2023 | | | | | 100787.91 | |
| 11/10/22 | GL01 Deposit | GJ# 20230075 FY: 2023 | | | | | | 17962.88 |
| 11/29/22 | AP01 Ck:12372:VT STATE TREASUR | Batch 433 FY: 2023 | | | | | 480.00 | |
| 12/07/22 | GL01 Posting error | GJ# 20230087 FY: 2023 | | | | | 17962.88 | |
| 12/08/22 | AP01 Ck:12401:MUDGETT JENNETT | Batch 434 FY: 2023 | | | | | 11000.00 | |
| 12/15/22 | GL01 Posting error Audit | GJ# 20230095 FY: 2023 | | | | | | 11000.00 |
| 02/07/23 | AP01 Ck:12543:MORRISVILLE WATE | Batch 461 FY: 2023 | | | | | 250.00 | |
| 02/09/23 | AP01 Ck:12566:DEPT. OF PUBLIC | Batch 463 FY: 2023 | | | | | 16808.00 | |
| 03/14/23 | AP01 Ck:12616:GLENN SCHWARTZ | Batch 470 FY: 2023 | | | | | 133.86 | |
| 03/21/23 | GL01 Trans Cross Eng. to Garag | GJ# 20230133 FY: 2023 | | | | | 28596.03 | |
| 03/23/23 | AP01 Ck:12627:JERRY THRONE | Batch 474 FY: 2023 | | | | | 209.68 | |
| 04/13/23 | AP01 Ck:12662:CROSS CONSULTING | Batch 484 FY: 2023 | | | | | 16792.93 | |
| 05/11/23 | AP01 Ck:12719:CROSS CONSULTING | Batch 494 FY: 2023 | | | | | 2319.50 | |
| 05/11/23 | AP01 Ck:12739:VERMONT TESTING | Batch 494 FY: 2023 | | | | | 470.00 | |
| 07/13/23 | AP01 Ck:12864:JERRY THRONE | Batch 511 FY: 2024 | | | | | 4500.00 | |
| 07/13/23 | AP01 Ck:12859:CROSS CONSULTING | Batch 511 FY: 2024 | | | | | 6626.00 | |
| 07/13/23 | AP01 Ck:12879:VERMONT TESTING | Batch 511 FY: 2024 | | | | | 1990.76 | |
| 08/10/23 | AP01 Ck:12920:CROSS CONSULTING | Batch 517 FY: 2024 | | | | | 3778.25 | |
| 08/10/23 | AP01 In:0703*114290 | Batch 525 FY: 2024 | | | | | | 3778.25 |
| 09/14/23 | AP01 Ck:12999:CROSS CONSULTING | Batch 530 FY: 2024 | | | | | 3778.25 | |
| 10/12/23 | AP01 Ck:13051:CROSS CONSULTING | Batch 538 FY: 2024 | | | | | 4019.50 | |
| 11/09/23 | AP01 Ck:13117:CROSS CONSULTING | Batch 551 FY: 2024 | | | | | 5985.66 | |
| 12/15/23 | AP01 Ck:13188:CROSS CONSULTING | Batch 560 FY: 2024 | | | | | 1957.75 | |
| 12/15/23 | AP01 Ck:13188:CROSS CONSULTING | Batch 560 FY: 2024 | | | | | 1496.00 | |
| 02/22/24 | AP01 Ck:13371:CROSS CONSULTING | Batch 579 FY: 2024 | | | | | 994.00 | |
| 02/22/24 | AP01 Ck:13371:CROSS CONSULTING | Batch 579 FY: 2024 | | | | | 4043.30 | |
| Total Current (2024) | | | | | | | 35391.22 | 0.00 |
| Total Last Year (2023) | | | | | | | 166847.91 | 0.00 |

Engineering
&
Permits

202,339.13

11/21/23
11:44 am

Town of Elmore General Ledger
Detail Transactions Report FY-All Years
07/01/21 to 11/21/23

Land 4/5
Purchase

Account: 23-7-30-710.00

Description: LAND PURCHASE

| Date | From Description | Reference | Budget Debit | Budget Credit | Encumbrance Debit | Encumbrance Credit | Actual Debit | Actual Credit |
|-----------------------|--------------------------------|-----------------------|--------------|---------------|-------------------|--------------------|--------------|---------------|
| 11/08/22 | GL01 trans funds to purchase 1 | GJ# 20230065 FY: 2023 | | | | | 330000.00 | |
| 12/07/22 | GL01 Posting error | GJ# 20230087 FY: 2023 | | | | | | 17962.81 |
| Total Last Year(2023) | | | | | | | 312037.12 | 0.00 |

05/06/24
11:56 am

Town of Elmore General Ledger
Detail Transactions Report FY-All Years

5/5

07/01/22 to 05/07/24

Account: 23-6-01-001.08

Description: GARAGE RESERVE

| Date | From Description | Reference | Budget | Budget | Encumbrance | Encumbrance | Actual | Actual |
|-----------------------|--------------------------------|--------------|--------|--------|-------------|-------------|--------|-----------|
| | | | Debit | Credit | Debit | Credit | Debit | Credit |
| 11/03/22 | GL01 TRANS GARAGE RESERVE FUND | GJ# 20230063 | | | | | | 110000.00 |
| Total Last Year(2023) | | | | | | | 0.00 | 110000.00 |

Account: 23-6-02-001.01

Description: ARPA FUNDS

| Date | From Description | Reference | Budget | Budget | Encumbrance | Encumbrance | Actual | Actual |
|-----------------------|-----------------------|--------------|--------|--------|-------------|-------------|--------|-----------|
| | | | Debit | Credit | Debit | Credit | Debit | Credit |
| 11/03/22 | GL01 TRANS ARPA FUNDS | GJ# 20230062 | | | | | | 257973.16 |
| 12/21/22 | GL01 ARPA funds | GJ# 20230100 | | | | | | 60.82 |
| Total Last Year(2023) | | | | | | | 0.00 | 258033.98 |

Account: 23-6-07-001.03

Description: GARAGE CONSTRUCT LOAN/BOND

| Date | From Description | Reference | Budget | Budget | Encumbrance | Encumbrance | Actual | Actual |
|-----------------------|-------------------------------|--------------|--------|--------|-------------|-------------|---------|------------|
| | | | Debit | Credit | Debit | Credit | Debit | Credit |
| 03/22/23 | GL01 Bond Loan Payment | GJ# 20230136 | | | | | | 188118.54 |
| 06/19/23 | GL01 Bond Loan Deposit | GJ# 20230175 | | | | | | 508662.48 |
| 08/10/23 | AP01 Ck:12945:VERMONT TESTING | Batch 517 | | | | | 2555.68 | |
| 11/01/23 | GL01 Bond Loan Deposit | GJ# 20240064 | | | | | | 527962.75 |
| 12/20/23 | GL01 Bond Loan Payment | GJ# 20240090 | | | | | | 494498.57 |
| 04/19/24 | GL01 Bond Funds | GJ# 20240143 | | | | | | 399004.31 |
| Total Current (2024) | | | | | | | 0.00 | 1418909.95 |
| Total Last Year(2023) | | | | | | | 0.00 | 696781.02 |

TO DATE Bond Funds 2,118,246.6
 ARPA 258,033.98
 Garage Reserve 110,000.-
Revenue \$ 2,486,280.6



Vermont League
of Cities & Towns

ELMORE TOWN PROPOSAL FOR VERB UI TRUST PROGRAM MEMBERSHIP

To: Sharon Draper
Treasurer, Elmore

From: Kelley Avery
Senior Benefit Programs Administrator

Date: April 18, 2024

RE: Estimated Costs for 2024 VERB Trust UI Program Participation

Sharon, thank you for your interest in VERB's Unemployment Insurance (UI) Trust. Based on the payroll figures (see page 2) and also claims data provided, we propose a rate of .80%. This is higher than the lowest possible rate of .50% in our Trust, but also substantially lower than the Trust's current average rate of 1.07%. This rate seems adequate given the town's recent claims experience combined with its payroll exposure. Using this proposed rate, below is the projected cost for 2024 membership for the Town of Coventry.

| | |
|-----------------------------------|--------------|
| 2024 Estimated Taxable Wages: | \$83,956 |
| x 2024 Proposed Rate (.80%) | \$672 |
| + 2024 Management Fee | \$100 |
| Total Annual Cost | \$772 |
| Total Cost July – December | \$436 |

Since the Vermont Department of Labor requires at least 30 days notice on an employer change, and they also prefer changes on a quarterly if not annual basis, the earliest we could potentially add the town to our Trust would be for an July 1st effective date.

The VERB UI Trust provides our members protection adequate to match the level of annual taxable payroll exposure. In your group's case, we have quoted you based on your most recently completed payroll year, 2023, and have applied the 2024 state taxable wage base (TWB) of \$14,300. Although we can guarantee you a rate of .80% for 2024, we cannot guarantee any estimate as yet on 2025 costs as the state will not determine the TWB for 2025 until sometime in October.

The UI Trust provides our members a level of stability due to the power of pooling, thus spreading the claims risk across the membership. Participation in the UI Trust entitles you to such benefits as legal counsel for unemployment hearings, unemployment claims administration via our third-party administrator, TALX/Equifax, quarterly claims report detail, member education regarding legislative changes and direct payment to the state of all your unemployment claims. Once you have been a member of the program for at least a full calendar year, you may also be eligible for contribution credits at renewal depending on pool performance and the Trust's net position.

If you require additional information or have questions, please feel free to call me at 800-649-7915, ext. 1965 and I will be happy to discuss this information in more detail. **Please note, a decision will be required by no later than May 17th for a July 1st effective date.**

Thank you!

Road commissioner report

May 8, 2024

This report covers April 11 thru May 8

Work to date:

1. Except for a few side roads, we have graded once around. As the weather will permit cleaning up intersections, truck turnarounds, and roadsides will continue.
2. Unposted roads April 23. That is early for us. Usually, it is not until May 15.
3. Started sweeping the town's black top.
4. Replaced some road signs that disappeared over the winter.
5. Pike industries reclaimed the Pond rd. Friday May 3. The plan is to pave May 10. Guard rails later.
6. Fema Now dealing with the administrative part. At the federal and state level checking all the boxes. The road commissioner has spent a minimum of one day a week since July on this alone.
7. Excavator with mulching head rented for this week E. Elmore section being done.

Equipment:

1. Loader- Full service done (grease, oils and filters)
2. Grader – full service done.
3. Sweeper – out of service
4. Truck #1 – New rear springs.

Upcoming:

1. Claude Cross hired for ten weeks starting in August. We have been doing this for several years.
2. Will be doing work on Camp Road. Starting off the black top up to the 300 marks. This will involve some brush cutting ditch work and replacing culverts. This will happen in August (no set day yet). This will be a grant in aid project from the state.
3. There is a long list of culvert issues that will need attention, from just cleaning out or repairs, to replacement.
4. Looking into the cost of different snow plowing equipment to try to minimize some of the damage caused when the roads are not frozen.
5. Quint Mckinley is tearing down the old town garage and removing the materials. Will be having a (by Labor Day) deadline. This will give us time to finish cleaning up the site this fall.

ZONING ADMINISTRATOR REPORT

This report covers April 11 through April 30, 2024.

Tasks included:

- Continued reviewing current pending applications.
- Continued file maintenance and indexing for the past five years.
- Consultation (Office , phone or e-mail) with **28** prospective applicants/consultants/neighbors for pre-app permit reviews.
- Phone conversations EDRB and EPC Chairs
- Prepared DRB agenda and Staff notes for 5/2 Warned Hearing.
- Draft letter to Yankee Way lot owners regarding violation, resolution, and compliance. (Still under review-not sent)
- Draft DRB Conditional Use Findings and Decision re: KENYON
- Attended VLCT **Open Meeting Law** Seminar on 4/17.
- Draft proposed changes to Zoning Application fees. Ready for ACTION!
- Issued **3** Permitted Use Zoning Permits including research, posting, notices and filing. Processed 2 Conditional Use Applications.
- Followed up on 3 neighbor "inquiries".
- Picked up new Zoning Permit "P" Posters
- Updated Conditional Use and Permitted Use Application Forms
- Updated Permit Checklist
- Further research on required Zoning Bylaw changes and process of hearings.

Upcoming and continuing projects:

- Hard copy file maintenance.
- Organizing computer files and updating ZA laptop.
- Updating Application Indexes: 2014 thru 2016. Reformat with E-911 addresses.
- Conduct site visits for pending and prospective applications
- Conduct "drive bys" and phone follow-up on permits issued in the last two years for compliance.
- Collect information for Planning Commission and LCPC update of Zoning Bylaws.

Charles Burnham

Zoning Administrator

May 8, 2024

Zoning Permit Applications - 2024

| Date | App # | Applicant | Address | Description | Parcel ID | Status |
|---------|-------|--|---------------------------|---|---------------|-------------|
| 1/2/24 | 24-01 | GALLAGHER, Kevin | 15 Brown Hill RD | 6' x 16' enclosed porch | 08/02/02.000 | PU |
| 2/27/24 | 24-02 | BOHN, Bryce & Dani | 609 Camp RD | 30'x30' cold storage garage/shop | 20/20/29 & 30 | PU |
| 2/27/24 | 24-03 | LEOPOLD, Robert & Lisa | 888 Camp RD | Add 2nd story dormer & studio/workshop-Deck/carport | 20/21/91.00 | PU |
| 1/11/24 | 24-04 | VANCOR, John & Kimberly | 784 Camp RD | Landscaping in Lakeshore Dist. | 20/21/88.00 | CU |
| | 24-05 | | | | | |
| 2/26/24 | 24-06 | WELLS, Jessica | 415 Gates Farm RD | 2 BR SFR (Renewal of Z-22-05) | 09/00/03.2 | PU |
| 2/27/24 | 24-07 | MILLER, William & Lorraine | 2302 Elmore MT RD | 12' x 24' pool & deck | 06/00/03.11 | PU |
| 3/4/24 | 24-08 | SMITH, Shap & Peggy ECHO LODGE, LLC | 304 Camp RD | Renewal of Z-21-09 | 20/21/49 | Renew CU |
| 3/7/24 | 24-09 | PAQUETTE, Liz BRAMHALL, Taylor | 3100 Elmore MT RD | Rebuild deck, remodel interior, new roof | 06/00/19 | PU |
| 3/12/24 | 24-10 | SNELL-CALLANEN, Matthew | 2129 East Elmore RD | 1, 200sf addition to SFR (see Z-14-28) | 4/00/14.1 | PU |
| 3/21/24 | 24-11 | ROSSMAN, Fred & ABRAMSON, Leslie | 1960 Elmore MT RD | 50'x20' shed | 02/00/08.2 | PU |
| 4/15/24 | 24-12 | KENYON, Hollie & Gary | off end of Softwood RD | 17x26 Primitive Camp + Porch | 07/00/31.0 | CU |
| 4/23/24 | 24-13 | DUCHESSI, Peter & Nancy | 149 Worcester Ridge North | 16'x16' Roof over patio (Renews Z-22-03) | 06/00/74.190 | PU |
| 4/23/24 | 24-14 | BURAKOWSKI, Brian & Kacey | 80 Martineau RD | 2 - 8'x12' Amish sheds | 20/20/61.100 | PU |
| 4/24/24 | 24-15 | LOWELL, Duane | 487 Cross RD | 2nd Drive Access | 07/00/10.0 | CU |
| 4/30/24 | 24-16 | MERRIAM, Dave & Eva | 80 Worcester Ridge | 16'x12' Greenhouse | 06/00/74.2 | PU |

MEMORANDUM OF UNDERSTANDING (MOU) between

The Town of Elmore (Party A)

and

Ashley Ralabate (Party B)

This is an agreement between The Town of Elmore hereinafter called "Party A" and Ashley Ralabate 2509 Vermont Route 12 Elmore Vermont hereinafter called "Party B".

I. PURPOSE AND SCOPE

The purpose of the MOU is to memorialize the final work to be performed on Party B property and release Party A from any other work on or near her property.

II. BACKGROUND

During the construction of the Towns new maintenance facility, Party A worked with Party B to address her concerns. Upon completion of the project, 4 additional white spruce trees have been requested by Party B .

III. Party A Responsibilities under this MOU

Party A shall furnish and install 4 additional white spruce trees to be placed in a location at the direction of Party B.

IV. Party B Responsibilities under this MOU

Party B agrees to water the trees until they are established. In addition, Party B releases the Town for any other additional work.

Signature for Party A

Signature for Party B