

**TOWN OF ELMORE, VT**  
**Special Select Board Meeting EMS Services**

Meeting Minutes – prepared by G. Schwartz  
Status: Approved

**Meeting Date: December 17, 2025**

**Start Time: 6:00 PM**

**Adjourn: 6:35 PM**

**Selectboard Members Present:**

- Caroline DeVore (Chair)
- Glenn Schwartz (Clerk)
- Sharon Fortune

**EMS Advisory Committee Members Present:**

- Adam Audet, George Kress, Jason Tellman, Caroline DeVore

**Meeting Attendees: See attached attendance sheets**

**Meeting Recording**

**[https://us06web.zoom.us/rec/share/0MymnVfzgXdZeqC2wEYHsFyaOdIoUdY9LBkkjw m9o86hb88gT7idB1XPBdZ8yQIf.nljUJlvKk0qj\\_tpy?startTime=1766012358000](https://us06web.zoom.us/rec/share/0MymnVfzgXdZeqC2wEYHsFyaOdIoUdY9LBkkjw m9o86hb88gT7idB1XPBdZ8yQIf.nljUJlvKk0qj_tpy?startTime=1766012358000)**

**Passcode:** [7.vCZAkw](#)

**Recording will be available for a minimum of 30 days from the meeting date.**

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- ❖ **Call To Order:** Caroline DeVore 6:00PM
- ❖ **Conflict of Interest review for agenda item**  
No conflicts of interest were reported

**SPECIAL TOPICS**

1. **DISCUSSION:** Budget Discuss: Morrisville Proposal to Elmore for EMS Coverage 2026/2027 Fiscal Year

a) **Background and Proposal Overview**

Adam Audet provided a detailed historical overview of the EMS contract discussions and proposals:

- **Initial EMS Committee Work (September–November 2025):**
  - The EMS Sub-Advisory Committee met monthly beginning in September 2025.

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- A proposed cost-sharing model was developed, using a formula based on Elmore's percentage of EMS calls over a 3-year average and per capita share of capital expenditures.
- This model projected a 2026-27 cost of \$42,300 which was presented to Morrisville on December 8th.
- The proposal was rejected by Morrisville.
- **Second Proposal:**
  - Inspired by models used by other towns (e.g., Montpelier, Barre), a per capita rate of \$65 was proposed, equating to \$57,590 for Elmore.
  - Elmore rounded the offer to \$60,000, suggested a 3-year contract, and added a cost-of-living adjustment clause.
  - Morrisville countered with a one-year agreement at \$65,000, plus the formation of a joint committee and appointment of an EMS liaison.
- **Discussion Highlights**
  - Selectboard members and committee representatives discussed:
    - The importance of proximity and response time in selecting EMS providers.
    - Elmore's limited options due to distance and capacity constraints of other EMS providers like Hardwick and Stowe.
    - The importance of a longer planning horizon and the mutual desire for a collaborative inter-town EMS planning committee.
    - Billing structure insights, including billable vs. non-billable calls, insurance reimbursements, and implications for overall EMS budgeting.
- b) **Motion and Vote**
  - A motion was made by S. Fortune to the following terms:
    - Accept the Morristown EMS proposal for a one-year contract (July 1, 2026 – June 30, 2027) at a flat rate of \$65,000
    - Elmore will designate an EMS Liaison who would serve as the primary point of contact with the Morristown Town Manager for any concerns, requests, or recommendations related to EMS service during the term of the agreement.

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- Elmore will create a joint Elmore–Morristown committee to evaluate the potential for continued or expanded EMS services beyond June 30, 2027, and to develop longer term fee structure recommendations
- The Chair requested that George continue serving as interim liaison until a formal appointment is made.
  - G. Schwartz seconded the motion
  - Vote: Motion passed unanimously.

**c) Next Steps**

- The \$65,000 EMS contract cost will be incorporated into the FY 2026-27 draft budget to be presented at Town Meeting.

**d) Adjournment**

The meeting was adjourned at approximately 6:30 PM with thanks extended to the EMS Advisory Committee for their significant work on the issue.

Minutes Respectfully Created and Submitted by:

*Glenn Schwartz*

12/22/2025

Town Of Elmore  
Meeting Attendance Record

ENTER MEETING DATE:	12/17/25
ENTER MEETING NAME:	SB Special Meeting

CHECK ALL THAT APPLY
REASON FOR ATTENDING

Reason for Attendance

YOUR NAME (printed)	Observer	Interested Party	Principal Party	Expert or Consultant	WHY ARE YOU ATTENDING?
Caroline DeLore			✓		SB Member
Stacy					
Horacio Torres		✓			
Nancy Davis		✓			
Stephen Nottweg		✓			
Monica	✓				
Adam Audet		✓			
Jason Tellman		✓			
Glen Schwartz			✓		SB Member
Cheryl Schwartz	✓				
Carla Blood	✓				
Sharon Fortune					SB Member
Brent Hosking		✓			
Dawn + George Kress					
Julie Pyle		✓			
Trevor Brahan					VIA ZOOM

Mark Brewer  
Michelle Greeson

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