

TOWN OF ELMORE, VT

Special Select Board Meeting

Meeting Minutes – prepared by G. Schwartz
Status: Approved

Meeting Date January 19, 2024

Start Time: 8:02 AM Adjourn: 9:30 AM

Meeting Attendees: See attached List

1. SPECIAL TOPICS

A. DISCUSSION: Move time and date of this year's Town Meeting

Notes:

- The Town voted to set the time and date of this years Town Meeting at last year's Town Meeting
- The Town voted to continue with Town Meeting at a special election held last year
- The State currently allows moving the date based on Covid protocol
- After this year, the State requires town meeting to be held up to three days before the first Tuesday in March. That would include Saturday, Sunday or Monday.
- W. West made a motion to change the date and time of this years Town Meeting in order to try to get more people to participate. C. DeVore seconded the motion. The Select Board then voted C. DeVore voted No, G. Schwartz voted No and W. West voted yes.
- The Time and date of this years Town Meeting will remain as originally voted for.
- A survey will be developed and distributed to the Town votes to decide on a time and date for next years Town Meeting. The survey will include up to three days before the first Tuesday in March S. Draper to check with VLCT to get proper language for this Article.

B. DISCUSSION: Planning for the 2024-2025 fiscal year proposed Town Budget and approval of Warning for 2024 Town Meeting.

Notes:

- The Elmore Select Board continued review of the proposed budget for next year.
- C. DeVore made a motion to add an Article to have the Town approve removing appropriations from the Town Budget. G. Schwartz seconded the motion. The Select Board voted unanimously to accept the motion.

TOWN OF ELMORE, VT
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- If this Article is voted down, the attached appropriations would be voted on.
- C. DeVore made a motion to approve the proposed Town Budget with changes made today. G. Schwartz seconded the motion. The Select Board voted unanimously to accept the motion
- C. DeVore made a motion to approve the mailing of the school ballot. G. Schwartz seconded the motion. Under discussion it was determined that the cost of mailing the ballots would be paid by the school district and not the Town. The Select Board then voted unanimously to accept the motion

**HIGHWAY ACCOUNT
EXPENSES & PROPOSED BUDGETS 2021-2025**

	ACTUAL	ACTUAL	BUDGET	PROP BUDGET
HIGHWAY BUDGET	2021-2022	2022-2023	2023-2024	2024-2025
PAYROLL & BENEFITS				
Crew #1	\$ 64,627.53	\$ 66,598.50	\$ 68,000.00	\$ 69,000.00
Crew #2	\$ 15,336.99	\$ 58,110.00	\$ 54,000.00	\$ 56,000.00
Crew #3	\$ 11,918.75	\$ 400.00	\$ -	\$ -
Road Crew #4	\$ 17,413.50	\$ 18.00	\$ -	\$ -
Other Labor	\$ 19,643.17	\$ 11,072.50	\$ 13,000.00	\$ 13,000.00
Education & Training	-	\$ 75.00	\$ 500.00	\$ 500.00
Road Comm.	\$ 3,000.00	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00
Health Ins/Dental	\$ 29,893.65	\$ 42,095.28	\$ 50,000.00	\$ 55,000.00
Fed/Fica/VT W/H Tax	\$ 7,229.59	\$ 5,400.83	\$ 10,000.00	\$ 10,000.00
Unemployment Tax	-	\$ 29.28	\$ 500.00	\$ 500.00
Retirement	\$ 4,535.47	\$ 6,476.36	\$ 5,200.00	\$ 6,000.00
W/c Ins.	\$ 5,989.25	\$ 7,798.34	\$ 9,000.00	\$ 9,000.00
Uniforms	\$ 2,788.50	\$ 5,308.05	\$ 4,300.00	\$ 4,500.00
SUBTOTAL	\$ 182,376.40	\$ 206,982.14	\$ 218,100.00	\$ 227,100.00

TOWN GARAGE				
Shop Maint/repair	\$ 3,916.26	\$ 3,198.99	\$ 8,500.00	\$ 8,000.00
Phone/communication	\$ 849.78	\$ 786.31	\$ 1,000.00	\$ 1,500.00
Oxygen	\$ 420.84	\$ 336.80	\$ -	\$ -
Garage Heat/light/power	\$ 9,046.41	\$ 12,135.36	\$ 9,000.00	\$ -
Garage Reserve Account	\$ 10,000.00	\$ 10,000.00	\$ 5,000.00	\$ -
Garage Construction	\$ 69,350.33	\$ 17,500.00	\$ -	\$ -
SUBTOTAL	\$ 93,583.62	\$ 43,957.46	\$ 23,500.00	\$ 9,500.00

ROAD MAINT/MATERIALS				
Roadside Mowing	\$ -	\$ 7,346.06	\$ 7,000.00	\$ 7,000.00
Equip Rent & Leasing	\$ 6,723.09	\$ 8,866.10	\$ 15,000.00	\$ 18,000.00
Wrecker	\$ -	\$ 1,048.58	\$ 1,500.00	\$ 1,500.00
Sand	\$ 22,015.00	\$ 24,538.50	\$ 26,000.00	\$ 28,000.00
Gravel/Plant Mix/Stay Mat	\$ 40,249.29	\$ 45,880.67	\$ 52,000.00	\$ 55,000.00
Chloride	\$ 12,030.13	\$ 15,090.91	\$ 17,000.00	\$ 18,000.00
Riprap/stone/fabric	\$ 13,303.45	\$ 4,485.60	\$ 10,000.00	\$ 12,000.00
Culverts	\$ 5,090.20	\$ 4,911.70	\$ 10,000.00	\$ 10,000.00
Road Signs/Ground rails	\$ 144.03	\$ 333.82	\$ 2,000.00	\$ 2,500.00
Capital Improv/Elmore Mt. Rd	\$ 8,528.28	\$ -	\$ -	\$ -
Capital Improv/Ice House	\$ 2,000.00	\$ 218,078.50	\$ -	\$ -
Capital Improv/Pond Rd	\$ -	\$ -	\$ -	\$ 20,000.00
Misc. Materials	\$ 2,391.52	\$ 141.47	\$ 1,000.00	\$ 2,000.00
SUBTOTAL	\$ 112,474.99	\$ 330,721.91	\$ 141,500.00	\$ 174,000.00

HIGHWAY ACCOUNT

EQUIPMENT MAINT & PURCHASE				
Shop Supplies/parts	\$ 7,848.64	\$ 14,016.47	\$ 10,000.00	\$ 10,000.00
Trk #1 2019 Freightliner	\$ 3,399.92	\$ 1,871.44	\$ 8,000.00	\$ 10,000.00
Trk #2 2013 Freightliner	\$ 6,755.60	\$ 22,108.38	\$ 10,000.00	\$ 10,000.00
Trk #3 Dodge 550	\$ 16,030.56	\$ 5,169.41	\$ 2,500.00	\$ 4,000.00
Grader	\$ 2,496.69	\$ 8,105.36	\$ 5,000.00	\$ 7,000.00
Backhoe	\$ 1,829.73	\$ 3,478.44	\$ 3,000.00	\$ 4,000.00
Loader	\$ 855.07	\$ 1,196.16	\$ 3,000.00	\$ 4,000.00
Equip. Reserve	\$ 25,000.00	\$ 30,000.00	\$ 35,000.00	\$ 45,000.00
Misc. Equip. Maint & Purchase	\$ -	\$ 1,603.17	\$ 2,000.00	\$ 2,000.00
SUBTOTAL	\$ 64,216.21	\$ 87,548.83	\$ 78,500.00	\$ 96,000.00

	ACTUAL	ACTUAL	BUDGET	PROP BUDGET
GENERAL EXPENSES	2021-2022	2022-2023	2023-2024	2024-2025
Prop/Equip/Liab Ins	\$ 3,367.58	\$ 6,751.60	\$ 7,000.00	\$ 9,000.00
Fuel, Gasoline	\$ 31,695.34	\$ 35,974.48	\$ 35,000.00	\$ 35,000.00
Water Quality Permits	\$ 1,350.00	\$ 1,929.80	\$ 2,000.00	\$ 2,000.00
SUBTOTAL	\$ 36,412.92	\$ 44,655.88	\$ 44,000.00	\$ 46,000.00

DEBT SERVICE				
Equip Loan Grader	\$ 25,497.81	\$ -	\$ -	\$ -
Interest Grader Loan	\$ 788.52	\$ -	\$ -	\$ -
SUBTOTAL	\$ 26,286.33	\$ -	\$ -	\$ -
TOTAL EXPENSES & BUDGET	\$ 515,350.47	\$ 713,866.22	\$ 505,600.00	\$ 552,600.00

**GENERAL OPERATING ACCOUNT
EXPENSES & PROPOSED BUDGETS 2021-2025**

ADMINISTRATION	ACTUAL	ACTUAL	BUDGET	PROP BUDGET
PAYROLL & BENEFITS	2021-2022	2022-2023	2023-2024	2024-2025
Town Clerk Salary	\$ 3,500.00	\$ 3,500.00	\$ 25,000.00	\$ 28,000.00
Town Treasurer	\$ 21,000.00	\$ 23,850.00	\$ 12,000.00	\$ 12,000.00
Assistant Town Clerk	\$ 4,443.00	\$ 14,402.50	\$ -	\$ -
Selectboard Salary	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
Outside Services	\$ 1,632.50	\$ 11,375.00	\$ 2,500.00	\$ 2,500.00
Lister Salary	\$ 8,497.50	\$ 12,770.00	\$ 15,000.00	\$ 15,000.00
Record Indexing	\$ 6,443.00	\$ -	\$ -	\$ -
Clerk Fees	\$ 10,068.00	\$ 4,747.17		\$ -
Del. Tax Col. Fees	\$ 2,249.18	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
PC/DRB/AUD-Stipend	\$ 4,200.00	\$ 4,200.00	\$ 4,600.00	\$ 4,600.00
Zoning Administrator	\$ 10,115.00	\$ 5,372.50	\$ 10,000.00	\$ 12,000.00
Animal Control Officer	\$ 387.50	\$ 175.00	\$ 500.00	\$ 500.00
Lake Access Greeter	\$ 562.50	\$ 590.00	\$ -	\$ -
Employee Health Ins.	\$ 6,416.70	\$ 6,308.62	\$ 6,500.00	\$ 6,500.00
Employee Fed/Fica/Retire	\$ 7,834.49	\$ 11,450.51	\$ 8,500.00	\$ 6,500.00
Education	\$ -	\$ 498.00	\$ 500.00	\$ 500.00
SUBTOTAL	\$ 90,349.37	\$ 104,239.30	\$ 90,100.00	\$ 93,100.00
OFFICE OPERATIONS				
Planning Comm. Expenses	\$ -	\$ -	\$ -	\$ -
Computer/Support/Internet	\$ 19,291.28	\$ 12,086.80	\$ 11,000.00	\$ 16,000.00
Record Restoration/Support	\$ 1,920.00	\$ -	\$ 1,920.00	\$ 1,920.00
Copier	\$ 503.43	\$ 567.25	\$ 800.00	\$ 800.00
Phone	\$ 617.39	\$ 685.61	\$ 750.00	\$ 750.00
Postage	\$ 2,638.09	\$ 1,659.37	\$ 2,500.00	\$ 2,000.00
Office Supplies	\$ 1,982.09	\$ 1,883.43	\$ 2,500.00	\$ 2,500.00
Reappraisal	\$ -	\$ 10,000.00	\$ -	\$ -
Tax Maps	\$ 2,400.00	\$ 4,100.00	\$ 3,750.00	\$ 5,500.00
Heat, Light, Power	\$ 3,848.47	\$ 2,481.30	\$ 3,500.00	\$ 3,500.00
Village Lights	\$ 1,830.20	\$ 1,838.96	\$ 2,000.00	\$ 2,000.00
SUBTOTAL	\$ 35,030.95	\$ 35,302.72	\$ 28,720.00	\$ 34,970.00
BUILDINGS & GROUNDS				
Building/prop. Maint.	\$ 14,712.13	\$ 7,505.36	\$ 12,000.00	\$ 12,000.00
Town Hall Maint/Repair	\$ -	\$ -	\$ -	\$ -
Insurance Bldgs/Liab.	\$ 2,138.43	\$ 5,316.69	\$ 10,000.00	\$ 7,000.00
SUBTOTAL	\$ 16,850.56	\$ 12,822.05	\$ 22,000.00	\$ 19,000.00

GENERAL OPERATING ACCOUNT

	ACTUAL	ACTUAL	BUDGET	PROP BUDGET
PUBLIC SAFETY	2021-2022	2022-2023	2023-2024	2024-2025
Lamoille Sheriff Dispatch	\$ 25,096.00	\$ 27,052.00	\$ 27,729.00	\$ 27,729.00
Lamoille Sheriff Traffic	\$ 16,458.00	\$ 16,952.00	\$ 17,460.00	\$ 17,460.00
Morristown Rescue Squad	\$ 26,000.00	\$ 26,000.00	\$ 30,500.00	\$ 30,500.00
Municipal Water Reserve Fund	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00
SUBTOTAL	\$ 76,554.00	\$ 79,004.00	\$ 84,689.00	\$ 84,689.00
FIRE DEPT & EXP/DEBT SERVICE				
Elmore Fire Dept./Fast Squad	\$ 41,200.00	\$ 41,200.00	\$ 41,200.00	\$ 46,200.00
Fire Dept Equip/Liab Ins	\$ 3,861.86	\$ 5,179.37	\$ 6,500.00	\$ 6,500.00
Fire Dept Vehicle Reserve Fund	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00
Fire Truck Loan	\$ 26,293.76	\$ 27,017.87	\$ 27,172.15	\$ 28,646.23
Fire Truck Loan Interest	\$ 4,812.12	\$ 4,088.01	\$ 3,933.07	\$ 2,459.65
SUBTOTAL	\$ 85,167.74	\$ 86,485.25	\$ 87,805.22	\$ 92,805.88
DEBT SERVICE				
Garage Construction Loan	\$ -	\$ -		\$ 77,320.00
Interest Bond Loan	-	\$ 18,393.74	\$ 88,289.96	\$ 86,767.53
SUBTOTAL	\$ -	\$ 18,393.74	\$ 88,289.96	\$ 164,087.53
GENERAL EXPENSES				
Election Expense	\$ 1,482.75	\$ 498.45	\$ 2,000.00	\$ 2,000.00
Legal Expense	\$ 5,097.50	\$ 5,675.18	\$ 8,000.00	\$ 8,000.00
County Tax	\$ 16,507.00	\$ 18,897.00	\$ 18,930.00	\$ 20,204.00
Notices/Advertise	\$ 3,532.34	\$ 3,202.50	\$ 2,500.00	\$ 3,000.00
Animal Control/Kennel Exp.	\$ 230.00	\$ 100.00	\$ 200.00	\$ 200.00
Green Up Day Expense	\$ 742.60	\$ 2,314.26	\$ 2,000.00	\$ 2,000.00
Town Report	\$ 2,180.00	\$ 691.50	\$ 2,100.00	\$ 1,500.00
Morristown Public Library	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00
Elmore Cemetary	\$ -	\$ -	\$ -	\$ 4,500.00
Milfoil Control	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Dues LCPC/Expense	\$ 682.00	\$ 682.00	\$ 682.00	\$ 1,500.00
Dues VLCT	\$ 2,129.00	\$ 2,195.00	\$ 2,129.00	\$ 2,335.00
Zoning Exp/miles	\$ 42.00	\$ 88.00	\$ 200.00	\$ 200.00
Elmore Fire Works	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
SUBTOTAL	\$ 51,125.19	\$ 51,843.89	\$ 57,241.00	\$ 63,939.00
Total Expenses & Budgets	\$ 355,077.81	\$ 388,090.95	\$ 458,845.18	\$ 552,591.41

**APPROPRIATIONS
2021-2025**

	ACTUAL	ACTUAL	BUDGET	BUDGET
	2021-2022	2022-2023	2023-2024	2024-2025
American Red Cross	\$ 250.00	\$ 250.00	\$ 150.00	\$ 150.00
Central Vt Adult Education	\$ 300.00	\$ 300.00	\$ 150.00	\$ 150.00
Central Vt Council On Aging/RSVP	\$ 850.00	\$ 850.00	\$ 250.00	\$ 250.00
Clarina Howard Nichols Center	\$ 400.00	\$ 400.00	\$ 250.00	\$ 250.00
Elmore Community Trust	\$ -	\$ 1,000.00	\$ 250.00	\$ 250.00
Green Mt. Habitat for Humanity	\$ 250.00	\$ -	\$ -	\$ -
Lamoille Comm. Food Share	\$ 500.00	\$ 500.00	\$ 250.00	\$ 250.00
Lamoille County Mental Health	\$ 500.00	\$ 500.00	\$ 250.00	\$ 250.00
Lamoille County Special Inv. Unit	\$ 528.98	\$ 528.98	\$ 250.00	\$ 250.00
Lamoille Economic Devel.	\$ -	\$ 250.00	\$ 150.00	\$ 150.00
Lamoille Family Center	\$ 600.00	\$ 600.00	\$ 250.00	\$ 250.00
Lamoille Home Health Hospice	\$ 2,565.00	\$ 2,565.00	\$ 250.00	\$ 250.00
Lamoille Housing Partners	\$ 300.00	\$ 300.00	\$ 150.00	\$ 150.00
Lamoille Restorative Center	\$ 200.00	\$ 200.00	\$ -	\$ 150.00
Meals On Wheels	\$ 500.00	\$ 500.00	\$ 250.00	\$ 250.00
North Country Animal League	\$ 300.00	\$ 300.00	\$ 150.00	\$ 150.00
River Arts	\$ -	\$ -	\$ -	\$ 250.00
Rural Community Transportation	\$ -	\$ 600.00	\$ 250.00	\$ 250.00
Salvation Farms	\$ -	\$ -	\$ -	\$ 250.00
Vermont Family Network	\$ -	\$ 250.00	\$ 150.00	\$ 150.00
Vt Center Independent Living	\$ 400.00	\$ 175.00	\$ 150.00	\$ 150.00
Vt Rural Fire Protection Task Force	\$ 100.00	\$ 100.00	\$ 100.00	\$ -
TOTAL APPROP.	\$ 8,543.98	\$ 10,168.98	\$ 3,650.00	\$ 4,200.00

MUNICIPAL TAX RATE

	TAX RATE 2021-22	TAX RATE 2022-23	TAX RATE 2023-24	Estimated Tax Rate 2024-2025
TOWN BUDGET	\$ 859,967.34	\$ 892,536.20	\$ 979,805.22	\$ 1,109,391.41
HWY STATE AID	\$ (51,000.00)	\$ (51,000.00)	\$ (52,000.00)	\$ (52,000.00)
HOLD HARM CU	\$ (62,000.00)	\$ (60,000.00)	\$ (60,000.00)	\$ (60,000.00)
PILOT	\$ (2,000.00)	\$ (2,500.00)	\$ (2,500.00)	\$ (2,500.00)
STATE LAND TAX	\$ (17,000.00)	\$ (16,500.00)	\$ (16,500.00)	\$ (16,500.00)
MISC REV	\$ (20,000.00)	\$ (30,000.00)	\$ (50,000.00)	\$ (50,000.00)
REDUCE TAX RATE	\$ (40,000.00)	\$ (40,000.00)	\$ (30,000.00)	\$ (30,000.00)
AMOUNT TO RAISE	\$ 667,967.34	\$ 692,536.20	\$ 768,805.22	\$ 898,391.41
GRAND LIST	\$ 1,628,262.00	\$ 1,653,954.00	\$ 1,664,505.00	\$ 1,670,000.00
TAX RATE	\$ 0.42	\$ 0.42	\$ 0.47	\$ 0.54
TAXES RAISED	\$ 683,870.04	\$ 694,660.68	\$ 782,317.35	\$ 901,800.00
GRAND LIST +/-	\$ 15,902.70	\$ 2,124.48	\$ 13,512.13	\$ 7,608.59