

TOWN OF ELMORE, VT

Meeting of the Elmore Select Board

Meeting Date: **Monday, May 4 2026 @ 6:00pm**

Meeting Type: Regular

Agenda Version Number: **Draft V3**

Note: Edits to agenda will post at minimum 24 hours prior to meeting

ESB Members: **Glenn Schwartz (Chair), Sharon Fortune (Clerk), Trevor Braun Elmore Road Commissioner: Michel Lacasse**

Meeting will be held at the Elmore Town Office and by Zoom.

JOIN ZOOM MEETING: <https://bit.ly/ElmoreZoom>

Meeting ID: 677 090 6765 Passcode: 8888 | Phone: +16465588656 Meeting ID: 677 090 6765 Passcode: 8888

AGENDA

CALL TO ORDER: Chairman

- Review/approve previous meeting's minutes
- Review additions or deletions to today's agenda
- Conflict of Interest for agenda items

- 1. SPECIAL TOPICS (Note: Topic will be addressed for time noted with follow-up as needed and noted by the SB.)**
 - DISCUSSION:** Budget Status report (Draper 10 min)
 - DISCUSSION:** Seeking Town approval to do a Zucchini fest. (Sean Mosley 5 min)
 - DISCUSSION:** Shoreline Restoration at Existing Garage (Burnham 10 min)
 - DISCUSSION:** Meeting recordings hosted through GMA like Hyde Park, Morrisville, etc. (Braun 5 min)
 - DISCUSSION:** Proposal that Elmore boards consider a cloud-based document storage system. (Braun 5 min)
- 2. ACTIVE ITEMS**
 - UPDATE:** Review Action Item List (Schwartz 10 min)
 - UPDATE:** Advisory Board for Capital Equipment (Tomlin 5 min)
 - UPDATE:** Elmore Planning Commission Public Hearing for the 2026 Town Plan (Agney-Kress 5 min)
 - Next EPC Public Meeting is on May 7, 2026
 - UPDATE:** Review Pricing for Lawn Mowing (LaCasse 5 min)
 - UPDATE:** Fire Department Fundraising - Adam Audet (Audet 10 min)
 - FD filling swimming pools in the summer and a waiver to keep EFD clear of any liability or damages
 - Town ordinance that would authorize the FD to charge auto insurance companies for automobile accident response.
- 3. CONTINUING ACTIVE ITEMS (Update status by primary owner)**
 - UPDATE:** Road Commissioner's Report (LaCasse 10 min)
 - UPDATE:** Zoning Administrator's Report (Burnham 10 min)
- 4. NON-AGENDA/OTHER ITEMS (Time Available and As Needed)**
 - Routine Administrative, operations items and payment approvals.
- 5. EXECUTIVE SESSION:** Not planned for 5/4/26 meeting

Next meeting: **June 10, 2026 @ 6:00pm. Requests to be on the SB agenda must be received by the Chair before the last Friday of the preceding month.**

**TOWN OF ELMORE
BALANCE SHEET**

As of April, 2026 - Third quarter

ASSETS	APRIL 2026
CASH	
UNION BANK CHECKING	\$ 58,534.27
CERT OF DEPOSIT ICS Acct	\$ 2,361,845.97
TAXES RECEIVABLE	
CURRENT	\$ -
DELINQUENT	\$ 83,130.10
RESERVE ACCOUNTS	\$ (744,718.59)
TOTAL ASSETS	\$ 1,758,791.75

LIABILITIES	
Federal Deposit W/H	\$ 2,928.99
State Deposit W/H	\$ 443.82
Vmrs W/H retire.	\$ 900.24
Deferred Comp.	\$ 120.00
DUE TO TAX PAYERS	\$ 1,659.76
TOTAL LIABILITIES	\$ 6,052.81

FUND BALANCE GEN. OP. PRIOR YR	\$ 210,868.67
FUN BALANCE CURRENT YR	\$ 1,541,870.27
TOTAL FUND BALANCE	\$ 1,752,738.94

RESERVE & ACCOUNT BALANCES	
HIGHWAY FUND BALANCE	\$ 515,239.01
REAPPRAISAL RESERVE	\$ 14,068.87
RECORDS RESTORATION RESERVE	\$ 22,475.94
EQUIPMENT RESERVE HWY	\$ 75,000.00
EQUIPMENT RESERVE FIRE DEPT	\$ 54,000.00
UTILITY/WATER SYSTEM BALANCE	\$ 63,934.77
TOTAL RESERVE & FUND BALANCE	\$ 744,718.59

LONG TERM DEBT	
ELMORE WATER SYSTEM LOAN	\$ 181,579.41
FIRE TRUCK LOAN	\$ 42,055.58
BOND LOAN TOWN GARAGE	\$ 2,087,370.00
TOTAL LIABILITY	\$ 2,311,004.99

Account	Budget	Actual % of Budget	Actual
REVENUE GENERAL			
Property Taxes	424,464.29	1,885,414.08	444.19%
Interest Late Taxes	5,000.00	7,523.80	150.48%
Delinquent Tax Penalty	8,000.00	7,455.54	93.19%
Hold Harmless CU	68,000.00	76,547.00	112.57%
PILOT	3,150.00	3,362.00	106.73%
State Land - PILOT	16,500.00	16,658.15	100.96%
Equalization Payment	650.00	662.00	101.85%
CU Withdraw Penalty	0.00	2,015.00	100.00%
Building Permits	8,000.00	13,936.50	174.21%
Dog Licenses	500.00	748.00	149.60%
Traffic Fines	1,500.00	955.20	63.68%
Excess Weight Permits	300.00	295.00	98.33%
Copier Fees	600.00	1,118.00	186.33%
Marriage License	0.00	85.00	100.00%
Recording Fees	7,000.00	9,830.00	140.43%
Invest interest	20,000.00	23,723.29	118.62%
Elmore 5K Run	0.00	4,316.08	100.00%
Local Option Tax	6,500.00	5,344.00	82.22%
Misc. Revenue/Expenses	0.00	767.12	100.00%
Prior year surplus	30,000.00	30,000.00	100.00%
Total REVENUE GENERAL	600,164.29	2,090,755.76	348.36%
Total Revenues	600,164.29	2,090,755.76	348.36%
Total General Operating	600,164.29	2,090,755.76	

Highway Account

Account	Budget	Actual % of Budget	Actual
REVENUE HIGHWAY			
Property Taxes	520,663.40	520,663.00	100.00%
State Aid	59,536.60	59,536.64	100.00%
Highway Grants	0.00	9,500.00	100.00%
FEMA July 2023/2024 Flood	0.00	291,036.64	100.00%
Solar Credit	0.00	5,552.18	100.00%
Total REVENUE HIGHWAY	580,200.00	886,288.46	152.76%
Total Revenues	580,200.00	886,288.46	152.76%
Total Highway Account	580,200.00	886,288.46	
Total All Funds	1,180,364.29	2,977,044.22	

Account	Budget	Actual % of Budget	Actual
ADMINISTRATION			
PAYROLL & BENEFITS			
Town Clerk Salary	28,000.00	23,153.78	82.69%
Treasurer/Assist Clerk Wag	12,000.00	9,045.00	75.38%
Selectboard Stipend	3,000.00	3,000.00	100.00%
Lister Wages	15,000.00	10,076.00	67.17%
Delinq. Tax Col. Fee	2,000.00	0.00	0.00%
Pc/dr/b/aud.stipend	4,600.00	4,600.00	100.00%
Zoning Administrator Wage	20,000.00	24,878.77	124.39%
Animal Control Officer	500.00	200.00	40.00%
Outside Services	7,500.00	4,620.00	61.60%
Lake Access Greeter	0.00	-3,959.50	100.00%
Employee Health Ins.	6,500.00	6,186.20	95.17%
Employee Fica/Medi/CCC/Re	8,500.00	6,559.63	77.17%
CCC Tax	0.00	877.30	100.00%
Unemployment Ins.	850.00	729.90	85.87%
Education	500.00	73.00	14.60%
Total PAYROLL & BENEFITS	108,950.00	90,040.08	82.64%
OFFICE OPERATIONS			
Computer	13,000.00	7,194.43	55.34%
Copier	700.00	726.60	103.80%
Digital Records Support	1,920.00	2,040.00	106.25%
Telephone	750.00	603.64	80.49%
Postage	2,000.00	1,125.18	56.26%
Office Supplies/ Expense	2,500.00	3,040.87	121.63%
Tax Maps/GIS Maps	3,000.00	3,000.00	100.00%
Heat, Light, Power	3,500.00	3,562.03	101.77%
Village Lights	2,000.00	1,699.46	84.97%
Total OFFICE OPERATIONS	29,370.00	22,992.21	78.28%
BUILDINGS & GROUNDS			
Building/prop. Maint.	12,000.00	12,297.86	102.48%
Insurance Bldgs/liab/WC	9,000.00	4,096.77	45.52%
Total BUILDINGS & GROUNDS	21,000.00	16,394.63	78.07%
PUBLIC SAFETY			
Lamoille Sheriff Dispatc	29,771.00	29,771.00	100.00%
Lamoille Sheriff Traffic	18,524.00	18,524.00	100.00%
Morristown Rescue Squad	30,500.00	39,500.00	129.51%
Elmore Fire Dept./fast Sq	49,200.00	49,200.00	100.00%
Municipal Water Sys Fee	9,000.00	9,000.00	100.00%
Total PUBLIC SAFETY	136,995.00	145,995.00	106.57%
FIRE DEPT EXPENCE			
Fire Equip & W/C Ins.	7,500.00	3,906.06	52.08%

Account	Budget	Actual % of Budget	Actual
Fire Dept. Reserve Fund	9,000.00	9,000.00	100.00%
Total FIRE DEPT EXPENCE	16,500.00	12,906.06	78.22%
GENERAL EXPENSES			
Election Expense	500.00	246.00	49.20%
Legal Expenses	8,000.00	2,524.70	31.56%
Elmore Cemetary	4,500.00	4,500.00	100.00%
County Tax	22,431.00	22,431.00	100.00%
Fire Dept/Store Fire Work	2,500.00	3,000.00	120.00%
Notices/advertise	3,000.00	2,528.00	84.27%
Town Report	1,500.00	1,060.53	70.70%
VLCT Dues	2,387.00	2,387.00	100.00%
LCPC Dues	1,500.00	879.69	58.65%
Morristown Centennial Lib	3,000.00	3,000.00	100.00%
Milfoil Control	15,000.00	15,000.00	100.00%
Animal control/Kennel	200.00	0.00	0.00%
Green Up Day Expense	2,000.00	373.12	18.66%
Zoning & Lister Exp/miles	200.00	173.00	86.50%
Total GENERAL EXPENSES	66,718.00	58,103.04	87.09%
DEBT SERVICE			
Loan Fire Truck	29,405.14	29,405.12	100.00%
Garage Construction Loan	77,310.00	77,310.00	100.00%
Loan Interest Fire Truck	1,700.75	1,700.76	100.00%
Interest Bond Loan Garage	83,722.87	83,580.59	99.83%
Total DEBT SERVICE	192,138.76	191,996.47	99.93%
Total ADMINISTRATION	571,671.76	538,427.49	94.18%
APPROPRIATIONS			
American Red Cross	250.00	250.00	100.00%
Central Vt Adult Educatio	300.00	300.00	100.00%
Ctr'l VT Council Aging/RSV	850.00	850.00	100.00%
Clarina Howard Nichols Ct	400.00	400.00	100.00%
Lamoille Comm. Food Share	750.00	750.00	100.00%
Lamoille Restorative Cent	250.00	250.00	100.00%
Lamoille County Mental He	500.00	500.00	100.00%
Lamoille Economic Devel.	250.00	250.00	100.00%
Lamoille Family Center	600.00	600.00	100.00%
Lamoille Home Health Hosp	2,658.00	2,658.00	100.00%
Lamoille Housing Partners	150.00	150.00	100.00%
Meals On Wheels	500.00	500.00	100.00%
Rural Community Transport	250.00	250.00	100.00%
Lamoille Cty Special Inv	250.00	250.00	100.00%
Elmore Community Trust	1,000.00	1,000.00	100.00%
Vermont Family Network	250.00	0.00	0.00%

Account	Budget	Actual % of Budget	Actual
River Arts	1,000.00	1,000.00	100.00%
Salvation Farms	500.00	500.00	100.00%
Total APPROPRIATIONS	10,708.00	10,458.00	97.67%
Total Expenditures	582,379.76	548,885.49	94.25%
Total General Operating	-582,379.76	-548,885.49	

Account	Budget	Actual % of Budget	Actual
PAYROLL & BENEFITS			
Crew #1 Wages	75,000.00	64,197.94	85.60%
Crew #2 Wages	62,000.00	49,310.68	79.53%
Other Labor	15,000.00	12,756.25	85.04%
Education & Training	500.00	20.00	4.00%
Road Comm. Stipend	3,600.00	2,700.00	75.00%
Health Ins/Dental	52,000.00	42,861.56	82.43%
Fica/Med/CC W/H Tax	12,500.00	9,768.33	78.15%
Retirement	8,000.00	6,682.00	83.53%
W/c Ins.	10,500.00	7,401.74	70.49%
Uniforms	5,500.00	4,571.30	83.11%
Total PAYROLL & BENEFITS	244,600.00	200,269.80	81.88%
TOWN GARAGE			
Shop Maint/repair	8,000.00	5,833.74	72.92%
Phone/communication	1,600.00	1,467.01	91.69%
Garage Heat/light/power	8,000.00	14,964.14	187.05%
Total TOWN GARAGE	17,600.00	22,264.89	126.51%
ROAD MAINTAINANCE			
Roadside Mowing	9,000.00	5,760.00	64.00%
Equip Rent	20,000.00	22,113.94	110.57%
Wrecker	1,500.00	0.00	0.00%
Sand	28,000.00	19,530.00	69.75%
Gravel/Plant Mix/Stay Mat	55,000.00	20,041.80	36.44%
Chloride	20,000.00	16,778.40	83.89%
Riprap/stone/fabric	12,000.00	10,022.50	83.52%
Culverts	10,000.00	21,754.10	217.54%
Road Signs/rails	2,500.00	383.40	15.34%
Misc. Materials	2,000.00	3,089.48	154.47%
Total ROAD MAINTAINANCE	160,000.00	119,473.62	74.67%
EQUIP MAINT & PURCHASE			
Shop Supplies/parts	12,000.00	19,361.62	161.35%
Trk #1 2019 Freightliner	12,000.00	1,896.31	15.80%
Trk #2 13 frtliner	5,000.00	28,102.13	562.04%
Trk #3 2014 Dodge Ram 550	5,000.00	230.41	4.61%
Grader 2012	7,000.00	6,272.20	89.60%
Backhoe 2004	4,000.00	1,308.42	32.71%
Loader 2008	4,000.00	2,459.47	61.49%
Trk #4 2025 Western Star	5,000.00	6,427.82	128.56%
Misc. Equip. Maint & Purc	2,000.00	1,362.43	68.12%
Total EQUIP MAINT & PURCHAS	56,000.00	67,420.81	120.39%
GENERAL EXPENSES			
Equip/Liab/Bldg. Ins.	10,000.00	4,205.78	42.06%

Account	Budget	Actual % of Budget	Actual
Water Quality Permits	2,000.00	1,514.80	75.74%
Fuel, Gasoline	35,000.00	20,433.03	58.38%
Total GENERAL EXPENSES	47,000.00	26,153.61	55.65%
Equip. Reserve	55,000.00	55,000.00	100.00%
Total Expenditures	580,200.00	490,582.73	84.55%
Total Highway Account	-580,200.00	-490,582.73	
Total All Funds	-1,162,579.76	-1,039,468.22	