

TOWN OF ELMORE, VT

Meeting of the Elmore Select Board

Meeting Date: **Wednesday, June 10, 2026 @ 6:00pm**

Meeting Type: Regular

Agenda Version Number: Draft V2

Note: Edits to agenda will post at minimum 24 hours prior to meeting

ESB Members: Glenn Schwartz (Chair), Sharon Fortune (Clerk), Trevor Braun Elmore Road Commissioner:
Michel Lacasse

Meeting will be held at the Elmore Town Office and by Zoom.

JOIN ZOOM MEETING: <https://bit.ly/ElmoreZoom>

Meeting ID: 677 090 6765 Passcode: 8888 | Phone: +16465588656 Meeting ID: 677 090 6765 Passcode:
8888

AGENDA

CALL TO ORDER: Chairman

- Review/approve previous meeting's minutes
- Review additions or deletions to today's agenda
- Conflict of Interest for agenda items

1. SPECIAL TOPICS (Note: Topic will be addressed for time noted with follow-up as needed and noted by the SB.)

- DISCUSSION:** Schedule July Meeting (possibly July 15th Schwartz 5 min)
- DISCUSSION:** Schedule possible listening session regarding town concerns (Braun 5 min)
- DISCUSSION:** Elmore 5k (Olsson 5 min)
- DISCUSSION:** Hardwood Flats Road Logging (Dave Deciucies 5 min)
- DISCUSSION:** Cemetery Commission Update (Dawn Kress 5 min)

2. ACTIVE ITEMS

- UPDATE:** Review Action Item List (Schwartz 10 min)
- UPDATE:** Advisory Board Final Report for Capital Equipment (Tomlin 10 min)
- UPDATE:** Elmore Planning Commission 2026 Town Plan (Meghan Rodier 15 min)
 - Confirm date of first Selectboard Hearing on the draft 2026 Elmore Town Plan.
 - Need for additional Committee Members
- UPDATE:** Lawn Mowing Contract (LaCasse 5 min)
- UPDATE:** Meeting recordings hosted through GMA like Hyde Park, Morrisville, etc. (Braun 5 min)
- UPDATE:** Proposal that Elmore boards consider a cloud-based document storage system. (Braun 5 min)

3. CONTINUING ACTIVE ITEMS (Update status by primary owner)

- UPDATE:** Road Commissioner's Report (LaCasse 10 min)
- UPDATE:** Zoning Administrator's Report (Burnham 10 min)

4. NON-AGENDA/OTHER ITEMS (Time Available and As Needed)

- Routine Administrative, operations items and payment approvals.

5. EXECUTIVE SESSION: Not planned for 6/10/26 meeting

Next meeting: July ??, 2026 @ 6:00pm. Requests to be on the SB agenda must be received by the Chair before the last Friday of the preceding month.

Date 6/10/2026

Notes 1. Item ID = 7 Digits (Month + Date + Year) - date proposed
 2 Status = N = New, A =Active, C = Completed I = Inactive

Line	Item ID	Status	Proposed by	Description	Responsibility	Status
1		C	G. Schwartz	Install Speed Signs	M. LaCasse	
2		C	M. LaCasse	Tree Removal at Route 12 and Greaves Hill Road	M. LaCasse	
3		A	G. Schwartz	Estimate for ramp and stair replacement at Town Hall	T. Braun	Trevor contacting contractors and looking into possible grants
4	31126.1	A	G. Schwartz	Town Appropriations	N. Davis	Nancy has begun reserch
5	31126.2	C	N. Davis	Select Board SOP's Posted to Website	T. Braun	
6	31126.3	A	N. Davis	Emergency Plan to be put on Website	T. Braun	Plan to be created with help from LCPC. Fire house to be primary and new Town garage secondary location until emergency generator is installed.
7	31126.4	A	M. LaCasse	Create Garage Demo RFP/Demolish existing garage	M. LaCasse	Work to begin after July 1 2026 Due to budget year
8	50426.1	A	C. Burnham	Shoreline Restoration at Existing Garage	C. Burnham	
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Dear Members of the Select Board,

On behalf of the Elmore Capital Advisory Board, I am pleased to submit our final proposal for your review. Since our formation in late 2025, our volunteer team has conducted an extensive audit of the capital equipment for both the Road and Fire Departments to ensure high-quality service at an optimal cost for the Elmore community.

The Elmore Road Department currently maintains 25 miles of road, providing essential services including grading, snow plowing, culvert management, road signage and FEMA project completion. Simultaneously, the Fire Department manages an average of 44 emergencies annually, ranging from structural and vehicle fire suppression, motor vehicle accidents, hazmat incidents, search and rescue, dry hydrant testing and fire prevention education.

Our analysis, which covers a 25-year horizon with a 2.5% inflation adjustment, focuses on establishing sustainable escrow accounts to fund ongoing operations and equipment replacements. Based on current valuations and projected needs, we recommend establishing an annual escrow amount of \$78,000 for the Road Department and \$96,000 for the Fire Department. We have concluded that maintaining in-house grader services remains significantly more cost-effective than external contracting, and our review of dump truck capacity validates the continued use of 14-yard vehicles.

The fiscal impact of this program would result in a property tax increase of approximately \$0.034 per \$100 of value. For the average Elmore property valued at \$470,601, this represents an annual increase of \$160.

Moving forward, the Advisory Board recommends that the Select Board take the following next steps:

- 1) Review current Income Statement expenses, specifically the \$31,105 annual loan payment for Engine 2, which could be redirected to the escrow fund upon its maturity in 2027.
- 2) Establish an annual review of this capital analysis during each first quarter.
- 3) Explore investment opportunities for escrow funds to further offset future inflation costs.
- 4) Conduct a Fire Department Mutual Aid review with Elmore, Wolcott, and Morrisville with the objective to improve overall service and maximize cost efficacy.
- 5) Retire Freightliner Dump 114SD purchased in 2013 and establish useful life of Dump trucks to be 15 years.

The full proposal, including detailed equipment summaries and tax implication analyses, is attached for your reference. We look forward to discussing these recommendations with you in detail during our meeting on June 10.

Best regards,

Randy Tomlin
210.415.8444