

TOWN OF ELMORE, VT

Meeting of the Elmore Select Board

Meeting Date: **Wednesday, July 9, 2025 @6:00pm**

Meeting Type: Regular

Agenda Version Number: Final Note: Final Agenda will post at minimum 24 hours prior to meeting

ESB Members: Caroline DeVore-Chair, Glenn Schwartz-Clerk, Sharon Fortune, Elmore Road Commissioner: Michel Lacasse
Meeting will be held at the Elmore Town Office and by Zoom.

JOIN ZOOM MEETING: <https://bit.ly/ElmoreZoom>

Meeting ID: 677 090 6765 Passcode: 8888 | Phone: +16465588656 Meeting ID: 677 090 6765 Passcode: 8888

NOTE: SELECTBOARD MAY ENTER EXECUTIVE OR DELIBERATIVE SESSION(S)

Agenda: *Requester should be the same individual as the presenter.
*3rd party or representative presentations are discouraged.
*Request agenda slot to Select Board - minimum 1 week prior

Time Allocations:

ITEM TYPE	1 st Speaker	Next Speaker	Max total time
1. Special Topics	Assigned by Select Board		Set by SB
2. New	5 Min	2 Min ea.	10 Min total
3. Active	5 Min	2 Min ea.	10 Min total
4. Completed	2 Min	1 Min ea.	5 Min total
5. Non-Agenda	5 Min	2 Min ea.	10 Min total

CALL TO ORDER: Chairman

- Review/approve previous meeting's minutes, Review additions or deletions to today's agenda
- Conflict of Interest review for agenda items

1. SPECIAL TOPICS (Note: Topic will be addressed for time noted with follow-up as needed and noted by the SB.)

- DISCUSSION:** Dog Complaints – Camp Road: Animal Control Officer – Dean Mercier (All 20 min)
Note: Dean Mercier's email and phone are on Town website. Discuss letter to Mr. Ferris on Camp Road.
- UPDATE/DISCUSSION:** Morrisville EMS support – review notice of termination:
Funding overview: Budget FY 2022-2023 → \$26,000 on request of \$35,000. Elmore increased by \$4,500 for 2023/2024 to \$30,500. Budget held flat for 24/25 at \$30,500 on request of \$35,000. Elmore remitted \$4,500 additional to meet Morrisville's 24/25 request of \$35,000 and agreed to FY 25/26 of \$35,000. Morrisville sent notice of termination effective 7/31/25. Elmore requested a new annual contract at \$35,000 with minimum 12-month notice of termination by either party. Morrisville requested \$39,500 for FY 25/26 with an request for Elmore to issue an RFQ for FY 26/27. (All 20 min)
- DISCUSSION:** Advisory Board representation of Elmore Districts. (All 15 min)
- APPOINTMENT:** Water system liaison (All 5 min)
- DISCUSSION:** Elmore's Sestercentennial (250th year) in 5 years. Early planning for the milestone celebration of the original 1780 grant that established the Town of Elmore. Planning Committee?
- REVIEW:** Setting Town Tax Rate; timeline (All 5 min)

2. ACTIVE ITEMS

- FOLLOW-UP:** Understanding financial reports. Examples of possible new assistant to aid in report understanding. (All – 15 min)
- UPDATE:** Training on COI and OML; Reminder training to be completed by 6/30/25. (Fortune 5 min)
- UPDATE:** Chair participated in UVM focus group re: VT municipal support/technical assistance.

3. CONTINUING ACTIVE ITEMS (Update status by primary owner)

- UPDATE:** Community Communication (DeVore 5 min)
 - Include any updates on blogs or general communication.
- UPDATE:** Road Commissioner's Report (10 min)
- UPDATE:** Zoning Administrator's Report (10 min)

4. PUBLIC COMMENTS (Speakers may comment for up to 2 minutes. Total agenda time of 10 minutes unless Chair contacted in advance.)

5. NON-AGENDA/OTHER ITEMS (Time Available and As Needed)

- Routine Administrative, operations items and payment approvals.

6. EXECUTIVE SESSION: Not planned for 7/9/25 meeting

Next meeting: 8/13/25 @ 6:00pm. Requests to be on the agenda must be received by the Chair by the last Friday of the preceding month.



Administration Office
P.O. Box 748
Morrisville, VT 05661

(802) 888-5147

Elmore Selectboard
Town of Elmore
P.O. Box 123
Lake Elmore, VT 05657

Dear Members of the Elmore Selectboard,

I am writing on behalf of the Morrystown Selectboard to follow up on the Town of Elmore's proposal regarding EMS services.

At its meeting last night, the Morrystown Selectboard entered Executive Session to consider Elmore's proposal. After discussion, the Board is willing to provide EMS services to the Town of Elmore for Fiscal Year 2025–2026 at a total cost of **\$39,500**, to be paid in two installments—on July 31st and April 30th.

Additionally, the Morrystown Selectboard recommends that the Town of Elmore issue a Request for Proposals (RFP) for EMS services beginning July 1, 2026. Morrystown would be glad to participate in that process and submit a proposal to provide services for FY 2026–2027 and beyond.

Should you agree to an RFP and for Morrystown to participate, we respectfully request notification of Elmore's decision regarding Morrystown's proposal for FY 2026–2027 services no later than **October 3, 2025**.

If the Town of Elmore does not wish to proceed with the \$39,500 agreement for FY 2025–2026 or does not intend to pursue an RFP process for EMS services beginning in FY 2026–2027 with notification of award to us by October 3rd, then the Morrystown Selectboard's original motion and its associated deadline of **July 31, 2025**, will remain in effect.

Please let us know whether you will be proceeding with an RFP, and whether you would like Morristown to participate by **July 14th**.

Thank you for your time and attention to this matter. Please don't hesitate to reach out with any questions or if further clarification is needed.

Sincerely,



Brent Raymond
Town Manager
Town of Morristown

cc: Glenn Schwartz, Elmore SB Clerk
Sharon Draper, Elmore Town Treasurer
Sandra Lacasse, Elmore Town Clerk
Morristown Selectboard
Corey Boisvert, Chief – Morristown EMS
Sara Haskins, Morristown Town Clerk